



Andamooka Progress and Opal Miners Association Inc.

'Preserving our past and planning for our future'

MINUTES: SPECIAL COMMITTEE MEETING, Sunday 7th April 2019 at 5.30pm

At the Town Office, School Road, Andamooka SA 5722

Minutes taken: J Franklin, Written: Claudia Mitchell / G Rowley

ITEM #			ACTION:
	PRESENT / IN ATTENDANCE	<p>Ian Thompson Vice Chair / Vice Treasurer, Gill Rowley – Treasurer / retiring Acting Secretary, Committee Members: Brenton Musolino, John Smirnios, Julie Franklin (minutes)</p> <p>In attendance: Richard Hawkins, APOMA Project Manager; members, Stefan Bilka, invited independent chair; invited member, Donna Waters, Youth Coordinator; member, Brian McFarlane, observer.</p>	
1	WELCOME / APOLOGIES/ DECLARATIONS	<p>Meeting opened: 5.35</p> <p>1.1 Apologies: Claudia Mitchell, Anthony Johnson</p> <p>1.2. Declarations: None lodged.</p> <p>1.3. Ian Thompson welcomed everyone to the meeting and declared that he was stepping down as Vice Chair as he was going to be away for significant periods of time over the next 6 months, and as John Wilby has tendered his resignation as Chair and from the committee, he could not take up the Chairman's position. He also announced that Gill Rowley has advised him that she is stepping down as acting secretary. At this point he handed the meeting over to Independent Chair, Stefan Bilka to assist with elections of officers to fill these positions.</p> <p>1.4. Independent Chair, S Bilka, opened the business of the meeting with a round table question to each member present: Do you agree with the CARM Agreement? Synopsis: GR: agrees with the concept of a CARM Agreement and the need for a community contribution scheme. However, that this is the first year since her time on the committee that the committee could not</p>	

		<p>confidently say that there was clear member or community support. So that before moving ahead for 2019-20, the committee needs to immediately address that. It seems that the community in general have little understanding of what the CCS provides, the complexities of the budget and costs, or the implications to the town and the community if there was no CCS. This also extends to committee members, including the processes that are undertaken by the OCA, which have developed over time. Therefore, a full review should be conducted into the whole situation so that the committee, the members and the community confidently gain a full understanding of the whole process, benefits and implications, and that a process is put in place that is approved by the community.</p> <p>BM, agreed. DW, agreed. JF, agreed. JS, agreed. RH, agreed.</p> <p>IT, agreed. But suggested that APOMA should not enter into an agreement until the OCA /B McFarlane case is resolved and that a more extensive consultation process is undertaken by the OCA with them making themselves locally available to the committee and to the community to assist the review process for this year.</p> <p>GR: as for 2018-19, there is no need to rush this or to sign off on the agreement until the committee are satisfied that there is informed community support which may take months, even if we need to put projects and anything to do with CARM finances on hold until it's resolved either way.</p> <p>IT: Short term pain, long term gain. We have taken steps to put the financials into caretaker mode pending agreement of the committee for that.</p> <p>GR: APOMA specific related finances can be excluded and if necessary separated vs interrelated.</p> <p>SB: So, all are in agreement with the CARM Agreement and all agree that it needs review with OCA and community. I agree.</p> <p>1.5. Stefan Bilka requested member B McFarlane to leave the meeting as the rest of the meeting is confidential committee business.</p>	
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2	<p>ELECTION OF OFFICERS</p>	<p>2.1. SB conducted election of officers to fill the following positions declared as acting positions up to the next AGM, mooted for August 2019.</p> <p>Donna Waters declared that she would withdraw her resignation from the committee to assist through this period. This action was welcomed by the committee.</p> <p>Acting Chair: John Smirnios – accepted unopposed.</p> <p>Acting Vice Chair: Brenton Musolino – accepted unopposed.</p> <p>Acting Secretary: G Rowley will ask Claudia Mitchell to take up the role as she has been working with her regularly on minutes and other secretarial matters so she would be the right candidate for the role. Town Office can provide her with support.</p> <p>Agreed</p> <p>2.2. SB handed the Chair to JS, who consequently passed it to IT for the rest of the night. SB left the meeting at 7.00pm.</p> <p>2.3. GR then raised the issues around allegations of concealment against her by B McFarlane and put a question to JS regarding his knowledge and possession of a document in question to those allegations and as to why he did not inform the committee or Chair of his concerns.</p> <p>JS stated that he had been aware of and sighted the document.</p> <p>GR then stated that once the document was forwarded to the Secretary by B McFarlane by email and she was able to identify the document and recall the event, she immediately:</p> <ul style="list-style-type: none"> • contacted and reported the accusation to the Chair and Vice Chair, and to the Public 	<p>GR to contact and discuss with C Mitchell.</p>

		<p>Officer who she asked to meet with her at the Town Office to go through the accusations and relevant documents. The Public Officer was satisfied that he could see no basis to the accusation or to others made in the email and correspondence.</p> <ul style="list-style-type: none"> • located and presented the original signed minutes and correspondence lists from June and July 2016 to show that the document had never been concealed and that the document was dealt with appropriately and in a timely manner. <i>Documents presented.</i> <p>GR then tabled section 51 from the Associations Act 1985 and Section 8 of the APOMA Constitution, which show that the alleged breach of the Act around minutes of member meetings had not occurred and that all has been managed in accordance with the Act and the Constitution. It appears to be a misinterpretation of the Act by B McFarlane. <i>Copies tabled. The committee accepted the correct interpretation and agreed.</i></p> <p>GR raised the allegation by B McFarlane that items have been omitted from minutes of member meetings to conceal allegations against the committee from the members. The draft minutes in question are tabled at this meeting together with documents lodged via the Town Office, in response to his challenge to the minutes, for the attention and action of the committee. <i>Deferred for attention at next ordinary meeting as AGM minutes are not required before the next AGM.</i></p> <p>GR re the proxy second to the motion that B McFarlane has delivered in print and wishes to have included in the minutes. No proxy was received by the Secretary for this meeting. RH confirmed that none were received at the Town Office and the mail was checked on Friday 29th March.</p> <p>GR reported that only one form was requested via email but not progressed by the member – <i>email correspondence relating to this tabled.</i></p> <p>This member was named as seconder to the motion by proxy that was attempted to be put by member B McFarlane.</p> <p>It needs to be established if member Jim Rogers did provide a proxy and to whom. <i>Once established the committee will move forward with the appropriate action.</i></p>	
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2	MINUTES OF PREVIOUS MEETINGS	<p>Minutes for previous meetings: deferred to next meeting.</p> <p>Notion of recording committee meetings was raised to assist with writing minutes. It was decided that the general discussion would not be recorded to encourage free speech, but that formalities such as motions and decisions may be appropriate.</p>	
3.	TREASURERS REPORT	<p>3.1. IT: GR & IT have put the financials around the CARM funding into caretaker mode where no further spending outside of that to continue to meet the contract and community needs, and no further contracts entered into that cannot be reasonably completed by 30th June 2019.</p> <p>GR insurance is in place till end October 19.</p>	

		<p>3.2. IT: returning the APOMA debit card in his name to NAB.</p> <p>JS to add his name to internet payment approvals as IT is overseas for next month. Is currently a signatory to the account.</p> <p>3.1. GR presented bank statements for financials and briefly outlined transactions outside of regular.</p>	
3.2.	Grant Financials	No grant submissions written till CARM resolved. Need to decide on progressing the grader shed grant. Deferred to next meeting or via email.	
3.3	Accounts for Payment	Deferred. GR to forward by email for approval.	
4.	CORRESPONDENCE	<p>Presentation of correspondence –</p> <p>4.1. B McFarlane correspondence noted for further attention at future meetings.</p> <p>4.2. J Wilby resignation dated 1 April 2019, received town office 3 April 2019. Accepted.</p>	
5	Motions for meeting:	<p>Motion: That Donna Waters is reinstated onto the committee. Moved: IT Seconded: BM All in favour Passed</p> <p>Motion: Approach OCA for assistance with town management support. Moved: JS Seconded: BM All in favour Passed</p> <p>Motion: That the first draft minutes of the member meeting held on 31st March 2019 are given careful consideration by all committee members present at that meeting, deferred to be re-presented at next ordinary committee meeting. Moved: BM Seconded: DW All in favour Passed</p>	GR to work with JS and IT on a draft. To be sent ASAP
6	MEMBERSHIP	<p>6.1. Membership – new members deferred to next meeting.</p> <p>GR: committee need to send members advice to inform of new committee and what is happening around CARM etc.</p>	GR to draft member advice and send out to committee for comment and approval before sent out via Secretary.
10.	DATE OF NEXT MEETING	All other business deferred to meeting date to be determined.	
Meeting closed at 8.20pm			

Signed: _____, Chair
John Smirnios Chair

Date: _____ May 2019