

Andamooka Progress and Opal Miners Association Inc.

'Preserving our past and planning for our future'

MINUTES: ORDINARY COMMITTEE MEETING, 27 May, 2017 at 11.00am (DRAFT)

Town Office, Opal Creek Blvd, Andamooka SA 5722

Minutes taken: Gill Rowley

ITEM #			ACTION:
	PRESENT / IN ATTENDANCE	Stefan Bilka (Chair) Ian Thompson (Treasurer) Gill Rowley (Secretary) Committee Members: John Smirnios Anthony (Jono) Johnson John Wilby In attendance: Richard Hawkins (APOMA admin), Sylvia Hobbs (6.00-6.20pm), Brendan Weber re Committee vacancy.	
1	WELCOME / APOLOGIES/ DECLARATIONS	Meeting opened: 11.07am Apologies: Brenton Musolino (Vice Chair), Karen Taubers. 1.1. No declarations. 1.2. SB welcomed Sylvia and Brendan to the meeting. Brendan put forward his reasons and willingness to take up the vacant position on the Committee. Motion: That Brendan Weber be seconded onto the APOMA Committee. Moved: IT Seconded: JJ All in favour Passed BW accepted the position and will stand for election to the Committee at the 2017 AGM for a further 2year term.	
1.3.	Community Bus	Sylvia Hobbs: Report re bus. Deposited bus takings for April. RH – bus booked for mthly inspection 29/5 SH – new parking arrangement at Town Hall – discussion re permanent parking area to be set up behind Town Office. SB – seniors trip budget set \$1000 - includes bus, fuel and accommodation.	IT to drop off and pick up bus RH – to scope works IT – to liaise with school re new arrangements GR to organise payments / fwd funds from seniors budget with SH.

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1.2.	Discussion to Colvery	IT overview of informal moeting with C & D	SP IT CP II & IM/to attend
1.2.	Discussion re Calvary	IT – overview of informal meeting with C & R	SB, IT, GR, JJ & JW to attend.
	Community Care –	Mitchell re issues around community care	
	community	currently being experienced by community.	
	information session	Discussion continued around points to be	
	organised for 29 May.	raised on behalf of community at the	
		information session.	
		SB left meeting at 11.45am	
2	MINUTES OF	2.1. Revised minutes for 23 March 17	
	PREVIOUS MEETINGS	presented for adoption. SB recommended	
		more detail around discussions on changes	
		to the design of the Hall outdoor recreation	
		space to support the rationale of presenting	
		to community for approval to proceed at the	
		March Open Community Forum.	
		, , , , , , , , , , , , , , , , , , , ,	
		IT reinforced that those present at the	
		Forum unanimously supported the changes.	
		Community feedback as work progresses has	
		been very positive.	
		Motion: To accept the expanded minutes for	
		23 March 17.	
		Moved: IT Seconded: JJ	
		All in favour Passed	
		2.2. Motion: That the minutes of the	
		previous ordinary committee meeting on 30	
		April 2017 be accepted as a true and	
		accurate record of that meeting.	
		Moved: IT Seconded: JW	
		All in favour Passed	
2.3.	Business Arising	Agenda covers items for discussion.	
3.	TREASURERS REPORT	IT presented quarterly financials to the end	
		April 17 as received from Up-to-Date	
		Accounting.	
		The new format is designed to be clearer for	GR to continue to work with Sue
		the Committee to follow and to relate to the	Edwards on the new format.
		APOMA and OCA budgets. This will also	
		make it clearer for members to read and	
		understand reports. Well received.	
		GR explained that some of the figures are	
		currently distorted as she and Sue Edwards	
		are still working through the new format	
		which will be completed for the end of year	
		reports and to be used for the 2017-18 FY.	
		Balance at bank: Operations acc. \$16,023 bal	
		with \$11,700 outstanding = \$27,750.00 plus	
		\$15,400.00 in the savings acc.	
		\$2375 donations received.	
		Motion: That the financials as presented be	
		accepted.	
		Moved: JW Seconded: JJ	
		All in favour Passed	

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3.1. 3.1.1: EOFY reporting: **Business Arising** IT:- Suggested an independent expert presentation at the AGM of the 2016-17 financials, explanation of new budget and also the committees obligations around financials would be of great benefit to the community. **Motion:** That the financials as presented be accepted. Moved: IT Seconded: JW All in favour **Passed** 3.1.2: Grants: GR provided update. Youth grant for computer equipment accepted. Youth grant for recreational equipment acquitted. Youth Working for Community Program – both Emma Morris and MacKenzie Kleinlercher now registered and working their 50hrs. Support equipment/programs/ materials to be purchased with support funds. NRM Grant submitted Healthy Environs – agreement to accept \$5000 signed off. 3.2. **Budget Review** 3.1.2: **2017-18** budget & future projections: IT: Overview of issues that have arisen GR to draft into budget during research and redesign of the APOMA projections. budget which have a significant impact on budget projections for the next one or two financial years. 3.1.3: Cost of Hall roof repairs: The Hall roof has cost more than originally IT / GR to progress discussions with OCA. budgeted for with a shortfall on allocated grant funds. IT / GR working with the OCA to fully assess and manage the funding. This will have an impact on the 2017-18 budget. 3.1.4: New AYC license: Working with Johnson Withers to adjust and tighten the new arrangement. Will require more time and will come at a cost. JW: Cost? IT: could be \$2-3K for legal fees Need to establish regular trading hrs. GR – should be as advertised. Agreed IT: AYC has agreed to extend the interim agreement to end of Sep.17 to allow time to put new agreement in place. GR to draft extension for signing **Motion:** To extend the interim agreement from 30/6/17 to 30/9/17. off. IT to follow up with AYC.

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Moved: JW Seconded: JJ All in favour Passed

Motion: That Johnson Withers be appointed for the new AYC license agreement.

Moved: JW Seconded: JJ

All in favour Passed

appointment to Johnson Withers.

GR to send confirmation of

3.1.5: **Solar lights:**

The grant for 6 solar lights was found to be outstanding and needs acquitting which will require their installation and sign off. Grant monies received in 2015 but not yet applied to installation of the lights. This was spent on cost overruns on C&C Ground ablution block and café construction. Costs for batteries and installation outstanding. Labour and some materials will be sourced from the CDP currently working with the OCA re roadside installation.

Motion: To progress the installation of solar pedestrian lights.

Moved: JJ Seconded: JW All in favour Passed

3.1.6: Reporting obligations:

IT raise the obligation to inform the members of these issues so that they gain an understanding of the need to meet these costs and to clear the way forward. This would require calling an APOMA general meeting.

GR – need to first establish facts, work through support available via the OCA and work out right solutions to manage responsibly to achieve the right outcome. That way the members would be able to vote on recommended solutions to enable the committee to move forward with resolving the situation.

Suggested that as these issues extended into the ATMC budget and grants, the General Meeting should incorporate the next Open Community Forum which will give all community members the opportunity to be informed and to participate in discussion.

Motion: That the Committee works towards presenting the issues and recommendations for resolving them at a members general meeting to be held at a date to be decided before the end July 17.

Moved: JW 2nd: JJ
All in favour Passed

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IT to progress with assistance from RH.

RH to scope project and costings.

GR & IT to progress with assistance of OCA.

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2.2	Assessments from Decomposed	2.2.4. Assessments of few services of few	
3.3.	Accounts for Payment	3.3.1: Accounts presented for approval for	
		payment.	
		Motion: That the accounts as presented be	
		approved for payment.	
		Moved: JJ Seconded: BW	
		All in favour Passed	
		IT. reies described CD residents	
		IT: raised concern that GR needs treasurer	
		support and assistance with signing off	
		payments in his absence or when on shift. GR suggested that as JS is a bank signatory	
		that he would be appropriate choice. JS	
		agreed to assist as deputy treasurer.	
		agreed to assist as deputy treasurer.	
		Motion: That JR is delegated treasurer	
		duties in IT's absence or when unavailable.	
		Moved: IT Seconded: JW	
		All in favour Passed	
4.	CORRESPONDENCE	Correspondence presented for discussion.	
7.	COMMEDITORINGE	correspondence presented for discussion.	
		Motion: That the correspondence be	
		accepted as read.	
		Moved: BW Seconded: IT	
		All in favour Passed	
4.1.	Business Arising	4.1.1. IT requested that letters be sent to	GR to action
	Business / tribing	local politicians re June Open Community	
		Forum.	
5	REPORTS:	5.1. Calvary Community Care information	
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		5.2.2: IT / phone system: Reported Activ8 Me for \$89 / month which allows for committee communication system to be set up using file access and email accessed via their phones. GR – APOMA mobile now functioning – newsletter, internet, members and C&C ground queries. Enables others to look after queries when GR uncontactable.	
		5.2.3: laptops, security and software – one more laptop needed for office. Will be financed via youth training support funds.	
		5.3. Facilities & Services: 5.3.1: Need to follow up with CWA re funding school use of community bus. APOMA currently paying fuel costs.	
		5.6: Parks & Gardens – change of personnel – all seems to be going well.	
		5.7: Membership: - key rings progressed 5 new members GR asked re membership fee for 2017.	
		Motion: That the APOMA membership fee for 2017-18 be set at \$10 or \$5 concession. Moved: JW Seconded: JJ All in favour Passed	
	6. MARKETING & EVENTS	 6.1. Visitor Numbers: GR - observations indicate that the C&C Ground is averaging around 35 vans per week and that many of them stay for 2 or more nights. Increased number of phone enquiries including for power. 	
		6.2. Events Group – meeting re Volunteers Day 12 June. Will include market stalls & children's activities plus Volunteers Thank you Cake.	
		6.3: Oz Minerals Information Night and NRM plant workshop both successful. No problems experienced.	
7	Marketing & Events	7.1. Marketing & Community Engagement: GR reported that the website, working groups, facebook are progressing. Next Forum changed to 18 June.	
		7.4: Borefield Road Extension – Eddie Hughes MP attending Open Community Forum on 18 June to accept the petition and speak on his support for the project.	

		7.6.1: IT – provided an update on signage at the information bay. Need weatherproof dispenser installed for information brochures.	RH to look at options for weatherproof dispensers.
		7.7.2: GR to progress upgrade of interp signs at cottages and historic machinery display. RH to cost metal laser cut signs.	GR to work with RH
8	OTHER BUSINESS	 8.2. ILUA – no change 8.3. ATMC / CARM Agreement Community Forum set for 6.30.pm on Monday 29th May. 8.4. Asset management – assessment has been completed. Waiting on valuation report. 	IT to follow up with OCA
		8.5. C.D.P . – working on 2017-18 work and equipment list. Training courses booked for working at heights and welding to increase skills to apply to planned tasks.	GR working with RH to forward to CDP early June.
		8.9. Torrens Lake Road / ASSA access roadworks: Town road-work funds have been utilised for this financial year due to the number of significant rain events experienced. These works are to be prioritised for the 2017-18 budget.	IT to follow up with OCA
		8.10. Emergency Services Shed: SB waiting on report re long term situation. Notice has gone out to seniors – now currently using CWA rooms.	SB to update next meeting.
9.	DATE OF NEXT MEETING	Next Ordinary Committee Meeting set for Wed 14 th June at 6.00pm.	
Meeting	closed at 2.26pm		

Signed:	Stefan Bilka, Chairman Date:	June 2017