

Andamooka Progress and Opal Miners Association Inc.

'Preserving our past and planning for our future'

MINUTES: ORDINARY COMMITTEE MEETING, 3 August, 2017 at 6.00pm

Andamooka Town Office, School Road, Andamooka SA 5722

Minutes taken: Gill Rowley

ITEM #			ACTION:
	PRESENT / IN ATTENDANCE	Brenton Musolino (Vice Chair) Ian Thompson (Treasurer) (Acting Chair) Gill Rowley (Secretary) Committee Members: Anthony (Jono) Johnson Brendan Weber John Smirnios In attendance: Chad Menzies and Nicole Montgomery, BHP Billiton.	
1	WELCOME / APOLOGIES/ DECLARATIONS	Meeting opened: 6.10pm 1.1. Apologies: Stefan Bilka (Chair), John Wilby, Karen Taubers, Richard Hawkins (APOMA admin). OCA representative. 1.2. Declarations of Interest: Nil	
1.3.	BHP Billiton re advice around shut-down and additional personnel Aug-17 to Feb 18.	Chad Menzies provided an overview of the shut-down and how that will increase the local population significantly over the period extending from August to Feb 18. They are keen to work with APOMA and local business to benefit the Andamooka community but with minimum negative impact on the township and residents. Nicole Montgomery is compiling a list of activities and services that visiting personnel can access and/or participate in during their stay. GR is working with various members of the community on activities and information to assist with this. Will liaise with NM to keep BHP Billiton updated. Other issues raised by the committee included security and policing, especially at night and additional transport between Roxby Downs and Andamooka. IT & BW will liaise with BHP Billiton on these issues. CM & NM left the meeting at 6.55pm	
1.4.	Community Bus	GR – monthly inspection completed. Reported that Sylvia Hobbs is no longer able to manage or drive the bus due to medical issues.	

		Sylvia has done a hand-over with RH who	
		will manage the bookings out of the APOMA office for the time being. Need to get a list and roster of drivers and have them all formally registered with the Association to make sure that they qualify for volunteer insurance.	All committee members to
		Need to find additional drivers to assist with shopping trips and seniors' outings. View to setting up as monthly commitment.	assist with recruiting additional drivers.
2	MINUTES OF PREVIOUS MEETINGS	2.1. Motion: That the minutes of the previous ordinary committee meeting held on 10 July 2017 be accepted as a true and accurate record of that meeting. Moved: BW Seconded: JJ All in favour Passed	
2.3.	Business Arising	Agenda covers items for discussion.	
3.	TREASURERS REPORT	IT presented financials to end July 2017. GR reported that the balance has remained static over the month of July but will increase significantly once the OCA is invoiced for around \$25,000 in CARM funding for 2017-18 FY. GR raised her concerns with the CARM budget as set out in the Agreement as some of the figures listed needed to be clarified.	GR to contact OCA re meeting to discuss Committee's concerns & questions around
		It is the intention of APOMA to more clearly dove-tail into the CARM budget so that both committee members and the community find income and expenditure easier to follow.	CARM budget. With view to signing off ASAP.
		Work continues on the 2017-18 budget. Grants – RH working on quotes and costings. Balance at bank: Operations acc bal \$31785.24. \$9400 grant funding to be received. Savings acc = \$15,425.37 \$1176.10 donations received.	
		Motion: That the financials as presented be accepted. Moved: BW Seconded: BM All in favour Passed	
3.1.	Business Arising	3.1.1: Financial admin: EOFY books to be forwarded to Sue Edwards to check and compile EOFY report for AGM. 3.1.2: Assets: still waiting on OCA valuation	
		report on property assets for EOFY report. BW agreed to take on managing asset rationalisation, valuation and insurance issues. IT & GR to do handover with BW.	

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		3.1.3: AYC licence – new agreement ready to be forwarded to licensees. Agreed for IT to forward.	
		3.1.5: Grants/ Sponsorship: IT – work continues solar pedestrian lights to have work completed on 6 lights by end 2017. Monadelphous acknowledged for sponsorship of materials kit form for light bases.	
		3.1.6: Youth Working for Community Program – MacKenzie Kleinlercher continuing with program. Youth work under D Waters. RH assisting with her paperwork and admin supervision.	
3.1.6	Accounts for Payment	Accounts presented for approval for payment.	
		Motion: That the accounts as presented be approved for payment. Moved: JJ Seconded: BW All in favour Passed	
4.	CORRESPONDENCE	4.1. Correspondence presented for discussion.	
		Motion: That the correspondence be accepted as read. Moved: Seconded: All in favour Passed	
4.2.	Business Arising	4.1. Traineeship information from Complete Personnel.	
		4.2. NRM confirmation on successful grant application.	
5	REPORTS:	5.1. OCA – New working arrangement between OCA and APOMA is being set up. Committee concerned that no OCA representative has attended the APOMA meetings as yet. A number of outstanding issues need attention so need to organise a meeting with OCA as soon as possible.	GR to organise a meeting with the OCA.
		5.2 APOMA Internal management & development: 5.2.1. GR presented RH's worklist & update in his absence. Important that all projects are subject to community consultation. Update to be discussed with community at the Open Community Forum on 6 August. Motion: That RH move forward with approved actions in list. Moved: IT Seconded: JJ All in favour Passed	GR to liaise with RH on discussion, approvals for progressing and issues/ tasks to be presented at the Open Community Forum.

5.2.2: **IT / phone system**: GR new email/IT system working well but some concerns that invasions/hacking into APOMA files & emails is continuing.

Photoshop installed – Emma Morris utilising for website and other graphics.

Proposed new logo designed by EM circulated to committee via email with positive response. To be presented to community for adoption at the AGM. Current logo artwork – permission to be sought from designer to use this as the icon for the lapidary club – mural on wall of old vet building.

5.2.3: Emma Morris – Traineeships proving complicated and costs may be prohibitive. GR seeking funding opportunities including grants which can provide for a minimum of 4 paid hours per week. Requested permission to remunerate Emma for hours spent on logo development and website. Funds in budget for this. Agreed.

5.3. Facilities & Services:

- 5.3.1: budget and system being put in place for bus to assist with funds to support grant application for new bus in 2018/19 FY.
- 5.3.2: Caravan & Camping Ground: Visitors remaining at a high level with the C&C Ground power points in frequent use. Noticeable increase in visitors staying for 2 or more nights.

5.3. **Development:**

5.3.1. Community gardens project

progressing. Discussion on 'open gate policy'. Decided that a dawn to dusk open gate policy is applied. A key cab system can be put in place to open and close up which is most workable.

Solar lights could be installed at ground level for the stairs leading to the rear carpark.

5.3.2. Access and use of school carpark.

Motion: That the committee engage the school principal in discussions re use of the carpark for community plus access-ways, gates and community garden space.

Moved: IT Seconded: JJ
All in favour Passed

5.4: **Activities and works** – GR presented RH report. All progressing well with assistance from CDP. Michael Petrovic engaged to do garden beds and stairs/ gate.

GR to follow up.

GR to continue research and report at next meeting.

To be discussed with project group at next meeting.

GR to invite Trish Williams to meeting with APOMA reps.

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5.5; Grants & Sponsorships: GR & RH progressing grant applications for hall workshop/store and grader shed. Sponsorship submission for internal hall upgrades on hold until after the next community forum to ensure that the plan supports community feedback (multipurpose stage/exhibition space to include 'green room' arrangement) 5.7; Community Engagement: Good response to concept of lapidary club / Courses. Need to establish date and presenter for introductory workshop proposed for November. Next Open Community Forum set for 4.30pm Sun 10 th Sep before AGM. Sausage sizzle from 5.30pm. Membership: Renewals slow but steady. 2 new member applications. Membership renewal advice/forms to go out with the AGM advice via post & email. GR suggested that the membership fee could be put up to 510 and 55 concession. Those wishing to pay via ET often find that they can't do transactions under \$10. Plus it will assist with covering the cost of postal advice to members and the members key rings. Motion: That the annual membership fee be put as \$10 and \$5 for those with concession cards as of 1 August 2017. Moved: GR Seconded: IT All in favour Passed Visitor Numbers: Noticeable increase of day visits to the town due to BHP shut-down. 7.1. Marketing & Events: 7.1.1. GR —discussion with various members of the community re October Long Weekend. Concept to make a family fun day. 7.1.2: Spring market — set for Sun 24 Sep. progressed by Janet Weber -mit coordinator 7.1.3: AVC SALA activities reported as successful. Progress Country Halls Tour. Email response from Committee in support of the \$1,000 investment option with the view to recovery via associated fundraising activities. Planning to be progressed with stakeholders — primarily AVC. 7.1.4. Plans to reintroduce Bingo arvos —				1
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		recognition in Monitor – photo?	
		Committee permission granted on basis of it being a community organisation with some Andamooka kids involved. Concession price \$200 for weekend. Ask Scouts to put	
		9.4. Discussion on SB's suggestion for shower curtains to be installed in ablution block to prevent splashing. Suggested that for safety and durability a fixed partial wall would work. RH to cost up partitions and outdoor basin. Log on to CDP worklist. 9.5 GR – re Bus booking – Roxby Scouts:	
		9.3. GR – Sue Edwards confirmed attendance for AGM, Sun 10 Sep at 6.00pm.	
		9.2. GR – with rises to power prices, maybe could consider a seniors daily drop-in centre in the 'youth space' over summer. Logged for further consideration after consultation with senior's representatives.	Approach Sylvia Hobbs re concept.
9.	OTHER BUSINESS	9.1. IT – Torrens Lake Road asbestos signage issue resolved.	
		8.8. Torrens Lake Road – OCA assigned to coordinate the upgrade.	
		8.4. ATMC – disbanded.	
		8.3. ILUA – waiting on progress. One person responded to newsletter article.	
		8.2. Calvary Community Care –Waiting on progress report from OCA.	
8	GENERAL BUSINESS	8.1. Feral Cat workshops – awaiting news from AR on workshop dates.	
		7.4: Regional Tourism - deferred	
		7.3. Media: Listing details corrected in Camps Australia Wide (grey nomads 'bible') Newsletter due out second week August.	

Meeting closed at 9.16pm			
Signed:	Stefan Bilka, Chairman	Date:	September 2017