

## **Andamooka Progress and Opal Miners Association Inc.**

'Preserving our past and planning for our future'

MINUTES: ORDINARY COMMITTEE MEETING & 30 April 2017 at 5.00pm

Town Office, School Road, Andamooka SA 5722

Minutes taken: Gill Rowley

ITEM #			ACTION:
	PRESENT / IN ATTENDANCE	Stefan Bilka (Chair) Ian Thompson (Treasurer) Gill Rowley (Secretary) Committee Members: Anthony (Jono) Johnson John Wilby In attendance: Richard Hawkins (APOMA admin), Sylvia Hobbs re bus (5.00-5.15pm)	
1	WELCOME / APOLOGIES/ DECLARATIONS	Meeting opened: 5.05pm Apologies: Brenton Musolino, John Smirnios, Karen Taubers.  Declarations: J Wilby declared his interest in approval for payment of Laverick's invoice and will not participate in the approval.	
1.1.	Discussion – Community Bus arrangements	Sylvia Hobbs: Deposited bus takings for March.  IT reported that the bus is now up to date with its inspection schedule. RH to maintain.  JW noted that the Fire Extinguisher needs be tested. RH to follow up.  School arrangements to be sorted.  Will bring takings for April to the next meeting.  Sylvia thanked for managing the community bus.	RH to liaise with Sylvia Hobbs re bus maintenance.
2	MINUTES OF PREVIOUS MEETINGS	Motion: That the minutes of the ordinary committee meeting on 23 March 2017 be accepted as a true and accurate record of that meeting.  Moved: JW Seconded: JJ All in favour Passed	
2.1.	Business Arising	Agenda covers items for discussion.	
3.	TREASURERS REPORT	IT presented interim report on financials pending quarterly report from S Edwards.	

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		Balance at bank end Mar: Operations acc \$28,526.90 plus \$15,393.50 in the savings acc.  GR reported that she had a phone session with S Edwards to progress work on the new format and budget as well as the quarterly report. SE making some adjustments including method of presenting reserve or allocated funds. Report to be forwarded and discussed at next meeting.  Motion: That the financials as presented be accepted.  Moved: JJ Seconded: JW All in favour Passed	
3.1.	Business Arising	3.1.1. Asset assessment and insurance values: OCA assessor to visit within the month.  3.1.2. Changes to ATO authorisations and GST registration sorted via S Edwards.  3.1.3. GR and RH raised the need for a debit card to overcome difficulties in organising the new office IT and communications system and also some payments for grants etc.  Motion: That APOMA opens a debit card facility with the bank.  Moved: IT Seconded: JW All in favour Passed  This raised the immediate need to have the IT system updated as GR reported on the 25th at an informal committee meeting that the APOMA email account had been hacked and RH is in need of a workable system. In response to the directive of the committee on the 25th April, RH outlined a new secure system that will streamline committee communications and provide each member with an email address and access for to a shared file for items for consideration and correspondence etc.  The interim motion put at that meeting by SB, JW, IT, JJ, IT, GR was put for ratification.  Motion: That APOMA proceeds immediately with putting a new secure IT system in place.  Moved: GR Seconded: JW All in favour Passed	IT to follow up with bank and organise.  GR & RH to progress and put in place.
3.2.	Accounts for Payment	Accounts presented for approval for payment.	

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		<b>Motion:</b> That the accounts as presented be	
		approved for payment.	
		Moved: IT Seconded: JJ	
		All in favour Passed	
4.	CORRESPONDENCE	Correspondence presented for discussion.	
		Motion: That the correspondence be	
		accepted as presented.	
		Moved: JW Seconded: JJ	
		All in favour Passed	
4.1.	Business Arising	4.1.1. CDP Aquaponics: progressing	GR / RH to follow up and action.
4.1.	Dusiness Arising	4.1.1. CDF Aquaponics. progressing	GN / NIT to follow up and action.
		4.1.2: Progress on Hall grant works: RH	RH progressing.
		updated the committee on the progress.	
		Work on the outdoor recreation space and	
		shade sails is under control and progressing	
		within budget.	
		The hall roof scoping has raised a raft of	
		issues that he is working through, pricing up	
		and seeking contractors for. The primary	
		issue is that he has established that the hall	
		is fully clad in aluminium and so we will need	
		to replace like for like. He will keep the	
		committee updated in conjunction with GR.	
		Ron Ashenden has offered his services as a	
		qualified building inspector. RH to work with	
		him on progressive and final sign offs.	
5	REPORTS:	5.1. APOMA Office:	
		Admin report RH:	
		- Ablution block – corrosive substance	
		caused damage to piping – sorted.	
		-Bins needed for C&C Ground & info bay	
		-Road hazards reported – OCA to repair	
		-Progressing painting & repair to town hub	
		toilet block with CDP (GR OCA to pay for	
		paint / painting)	
		-Historic map now erected in Hall	
		-CDP – cemetery clean-up logged	
		- Box needed for tourist pamphlets at info	
		bay	
		- Cabinet now installed at ablution block	
		for parks & gardens equip and disposables	
		-CDP – to relocate info board from old	
		office into Town office.	
		<b>5.2. Land line APOMA</b> - will provide call	
		forwarding for enquiries when the office is	
		not manned.	
		5.3 <b>Hall / AYC</b> : meeting organised with AYC	
		SB, IT & GR to progress new contract	
		arrangements and discuss hall roof repairs,	
l		other works and community garden.	

Andamooka Progress & Opal Miners Association Incorporated (APOMA)

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		5.4. Aquaponics: progressing – RH following up. Will advise when ready to install. Community to be kept informed.	
	6. MARKETING & EVENTS	GR: events group debrief of events from Nov 16 to current will precede a planning meeting for future events in May / June.	
		Work progressing on website and exhibits with Emma and also on Face Book pages. Has had number of C&C enquiries – attribute to Parks SA publication.  Minutes from July 2016 seem to be missing from website. GR has provided up to Nov 2016 and was on website - no meeting in Dec and will follow up re Jan / Feb. New website will be up soon and all will be up to date and easy to access including newsletter.	
7	GENERAL BUSINESS	SB – thank you to all from emergency services who assisted with tasks in flood emergency. (Newsletter) IT – new lights being scoped for CWA / Op shop. IT – Borefield Road – Has contacted Eddie Hughes who will attend the next open forum to accept the petition signatures and will present to parliament. Waiting on responses from other politicians – GR to contact re forum.	
8	OTHER BUSINESS	8.1. Calvary Community Care: OCA has taken on responsibility of following through on government level. Waiting on progress report from OCA re meeting with CCC.	
9.	DATE OF NEXT MEETING	Next Ordinary Committee Meeting proposed for end of May at date TBA.	
Meeting	closed at 7.12pm		

Signed:	Stefan Bilka, Chairman Date:	May 2017