



# Andamooka Progress and Opal Miners Association Inc.

'Preserving our past and planning for our future'

**MINUTES:** ORDINARY COMMITTEE MEETING, TUESDAY 27<sup>th</sup> August 2019 at 6.00am  
 Andamooka Town Office, School Road, Andamooka SA 5722  
 Minutes taken: R Mitchell, Written: G Rowley

ITEM #			ACTION:
	<b>PRESENT / IN ATTENDANCE</b>	Peter Allen - Chair Gill Rowley – Treasurer / Acting Secretary Committee Members: Donna Waters Rodney Mitchell Ian Thompson Ron Ashenden Keith Bartram  <b>In attendance:</b> Richard Hawkins – APOMA Project & Maintenance Manager.	
1	<b>WELCOME / APOLOGIES/ DECLARATIONS</b>	1.1 <b>Apologies:</b> J Smirnios, A Johnson, J Franklin  1.2. <b>Declarations:</b> None lodged.	
1.3	<b>Meeting opened</b>	<b>6.00pm</b>	
1.4	<b>Election of Officers</b>	<b>Chairperson:</b> Ian Thompson - nominated by GR IT declined to be nominated as an officer for 2019-20 due to work & personal commitments  Peter Allen – nominated, RA Seconded: IT Agreed  <b>Vice Chair:</b> Donna Waters – nominated, PA Seconded RA Agreed  <b>Treasurer:</b> PA – Gill Rowley to continue in the role. Agreed  <b>Vice Treasurer:</b> Keith Bartram – nominated, GR Seconded PA Agreed  <b>Secretary:</b> R Mitchell – nominated KB Seconded: IT Agreed  PA not required to enter into an acting position for Chairman of the Association due to his prior experience in this role. The vice treasurer and secretary will hold acting positions for a hand-over period of 3 months. In line with the manner of business relating to secretarial in the Town Office which covers community/town affairs, the APOMA Secretary position relates to and is responsible for APOMA general business.	

1.5	<b>MEETING SCHEDULE 2019-20</b>	GR tabled a draft schedule of coordinated meeting dates as a guide for committee, member & community, & APOMA /OCA quarterly reviews. Meeting dates confirmed progressively.	Action: GR to distribute with revisions.
2	<b>MINUTES OF PREVIOUS MEETINGS</b>	2.1.1. Draft minutes Annual General Meeting 11 <sup>th</sup> August 2019 deferred to next meeting.  2..1.2. Draft minutes of the meeting held 4 <sup>th</sup> Aug were discussed & corrected for adoption.  <b>Motion:</b> That the minutes of the Committee meeting held 4 <sup>th</sup> August 2019 are adopted as a true and correct account of that meeting. Moved: PA 2 <sup>nd</sup> : DW AIF Passed	
2.2	<b>Business Arising</b>	2.2.1 GR – overview of outcome of court proceedings – B McFarlane. APOMA excused from the proceedings – not deemed to have a case to answer to.  2.2.2 PA – re CARM funding – <ul style="list-style-type: none"> <li>apparent discrepancies in OCA reporting to government vs APOMA re CARM budget. GR reported that proposed changes in budget and accounting procedures will provide greater clarity around CARM funding and expenditure.</li> <li>local vs outsourced management of the CCS collection – requires more research. Deferred for further discussion.</li> </ul>	
3.	<b>MANAGEMENT &amp; BUSINESS PLANS</b>	Deferred to Extended Planning Meeting proposed for Sunday 22 <sup>nd</sup> October pending availability of committee members.	Action: GR to follow up re attendances to assist scheduling date.
4.	<b>FINANCIALS:</b>	<b>4.1 Bank Accounts to end July</b> – presented. GR provided overview including need to establish final carry over figures with recommendations for holding – eg: allocated vs reserves. <b>4.2 2019- 20 budgets</b> <ul style="list-style-type: none"> <li>GR explained rationale to revised CARM Budget the associated APOMA Town Budget. PA recommended that new committee members get a printed copy of CARM/APOMA budget.</li> <li>PA asked questions re workflow at the office and equipment.</li> <li>RH &amp; GR provided an overview of tasks and how personnel work as a team to ensure back-up which is vital in such a small office with broad responsibilities.</li> <li>GR explained that the laptop was needed to support the level of programs being used for professional level graphics being produced. This is cost effective as to have</li> </ul>	Action: GR to make available print copies.





		<b>8.3 Major Events –</b> <ul style="list-style-type: none"> <li>• <b>October Long weekend –</b> events progressing – Fri BBQ, Sat family fun day, working with R Williams on 'Frankly Elvis' Sat night, and Bingo on Sun.</li> <li>• Proposed Rock Concert - 21<sup>st</sup> March Community Cottages. Local Band. Could be a big crowd.</li> <li>• First year of 'Decade by Decade' – 1930's. Official Launch proposed Easter 2020 with 1930's Ball – organizing group needed.</li> </ul>	
9.	<b>NEXT MEETING:</b>	<p>9.1 Committee Meeting 10<sup>th</sup> September - OCA in attendance to progress budget arrangements and new arrangements around parks and gardens etc</p> <p>9.2. <b>Ordinary committee meeting –</b> scheduled for 24th September. To be confirmed.</p>	Action: GR to follow up with committee to confirm the date
Meeting closed at 9.00pm			

Signed: \_\_\_\_\_, Chair

  
Peter Allen

Date: 24, 9 - 2019