

Andamooka Progress and Opal Miners Association Inc.

'Preserving our past and planning for our future'

MINUTES: ORDINARY COMMITTEE MEETING, TUESDAY 24th September 2019 at 6.00am

Andamooka Town Office, School Road, Andamooka SA 5722

Minutes taken: R Mitchell, Written: G Rowley

TEM #			ACTION:
	PRESENT / IN ATTENDANCE	Peter Allen – Chair Gill Rowley – Treasurer Rodney Mitchell - Secretary Committee Members: lan Thompson Ron Ashenden In attendance: Richard Hawkins – APOMA Project & Maintenance Manager.	
1	WELCOME / APOLOGIES/ DECLARATIONS	1.1 Apologies: J Smirnios, A Johnson, K Bartram, J Franklin, Donna Waters Recognised that there was only a quorum of 5 present	
		so decided to focus on urgent business. 1.2. Declarations: None lodged.	
	Meeting opened	6.10pm	
2	MINUTES OF PREVIOUS MEETINGS	2.1.1. Draft minutes Annual General Meeting 11 th August 2019 deferred to next meeting when more members present.	
		21.2. Draft minutes of the meeting held 27th August and 10 th September – also deferred.	
2.2	Business Arising	NIL	
3.	MANAGEMENT & BUSINESS PLANS	Deferred to proposed Planning Meeting proposed for October pending availability of committee members. Business Plan, proposed to be re-named 'Andamooka Town & Community Plan' with associated focussed business plans around particular projects and programs, will be worked on collectively at the meeting with view to presenting for adoption by members at November meeting.	
à.		 3.1. Development funding opportunity – Building Better Regions – open end October – close early 2020 so need to get things in order for application. Andamooka considered 'critical' and so may qualify for no requirement for matched funding. 3.2. Discussion re community needs – Aged care services Road names/signs and house / lot numbers to assist emergency services 	

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		Motion: That GR sets up an extended planning meeting for October to focus on a town plan and business plans. Moved: RM Seconded: RA All in favour Passed	
4.	FINANCIALS:	 4.1 Bank Accounts to end August – Balances published on agenda. No further discussion. 4.2 2019- 20 budgets PA asked about spending of surplus funds as 	
		determined at end of quarter for community programs etc. GR responded that this would be irresponsible as some quarters vary greatly from others in income and expenditure but level out overall by year end. The earliest that funds could possibly be considered to be 'available' outside of budget allocations would be at the half year review in around February. APOMA/Andamooka is not in a financial position to come back from overspending if the budget fails and this could effectively put financials back to the same	Action: GR to make available print copies.
		 position as they were 4 years ago – effectively broke! 4.3. Accounts & transfers – recommendations to be put for transfers between accounts for allocations and reserves, plus accounts set-up at planning meeting. 	
		4.4. Approvals - for By Grace Bookkeeping to be appointed as APOMA BAS agent. Also, seeking approval to agree to SGK Accountants to be appointed as consultative accountants and to execute EOFY report and set up new GST arrangements to create GST branch. Costs as quoted approximately \$2200 per year.	Action: GR - Final figures and schedules to be presented end of quarter
		Motion: That the committee approve the appointment of By Grace Bookkeeping as BAS agent and SGK Accountants as accountants for the Association. Moved: RM Seconded: RA All in favour Passed	
		4.5. Grant Report – • Acquittal done for grader shed upgrade. Power to be completed – that payment to be made. • Waiting on news re additional funding for concrete flooring. • Acquittal done for FRRR grant – community	
		 kitchen/workshop. OCA grant available for youth sports equipment to encourage physical activity. 	
		PA raised the question re committee member working with RFDS around regular fitness program. GR responded that she had already instigated a proposed partnership between APOMA and the RFDS with them fronting the program and APOMA	

Phone: 0477

		PA pursued further discussion around facilitating fitness programs. IT left the meeting at this point.	
		4.6. Payments for approval: The meeting no longer had a quorum. RA stated that he had KB's proxy which had not been declared at the start of the meeting. Payments require two members to sign off so they were signed off by the secretary and chair. GR will distribute last quarters payments lists at end October so that all the committee will be across transactions since 1 July.	
		4.7. Approval to open credit account with Mincon – RH request with rationale that it will make future concreting jobs much easier to organise – GR agreed that getting the payment sorted for this caused issues and that she would prefer to be able to manage that via an account arrangement. PA signed the account application.	
5	CORRESPONDENCE	5.1.1 remote area concessions advice 5.1.2. Jason Craddock re 4WD policies 5.1.3. Aust Day Sports Award – GR – we should nominate ASSA 5.1.4. Letter to B McFarlane – PA – request copy from OCA. 5.2. Business Arising: Nil 5.3. Newsletter – PA add APOMA's thanks to RFDS for their community days together with article. Motion: That the correspondence as presented is accepted. Moved: RA AIF Passed	Action: APOMA to respond & direct to appropriate organisations.
6	MEMBERSHIP	Nothing to present.	
7	REPORTS	7.1. Asset Maintenance – RH report	
		7.2. Parks & Gardens — PA: Dead shrubbery in front of 'depot' needs attention. RH — noted. RH: Michelle Cox working well. Feedback from visitors and community excellent. RH — M Cox has reported a spate of unpleasant 'mystery mess' in the toilet block. RH to follow up. 7.3 Facilities — RH — getting through scheduled works as time and man-power permits.	
		7.4 Projects – RA raised concerns with the swimming pool and ongoing costs, responsibilities and implications for the town and community. Other communities closing down	
		pools at record rates. Fundraising not being managed	

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		7.4 Projects – RA raised concerns with the swimming pool and ongoing costs, responsibilities and implications for the town and community. Other communities closing down pools at record rates. Fundraising not being managed by APOMA and so APOMA should disassociate itself and remove any reference from the agenda.	
		GR – stallholders P/L & products insurance for markets – need approval to put in place for October long weekend. Cost \$570 covers 8 stallholders for 4 markets – charge out at \$15 per head.	
		General discussion around public liability — who should APOMA cover and how do we discriminate between community groups. GR — if under APOMA event or activity — our responsibility to ensure that we are covered — as working with community funds and facilities we have no choice. If not — then groups or individuals are responsible for their own insurances. Discussion around hall and what the P/L covers. PA — we need meeting with all stakeholders to discuss how this all can work. GR — we have been attempting to get a stake-holders meeting together since February and earlier — this has been dependent on the fitness group getting preferably three representatives together so that we can advise committee and others of a date and time. Have given up waiting and now working with the RFDS to try to get a meeting with or without fitness group members present. Will look to get a meeting together around mid-November.	
8	GENERAL BUSINESS	8.1 Signage – interpretive/road update Interpretive signage – museum signage ordered – waiting on delivery.	Action: RH to follow up
		8.2-5 - deferred to planning meeting PA - PA - discussion around house numbers. Need to seek a meeting with Calvary Care.	and report back re street names. GR to seek funding opportunities.
9.	NEXT MEETING:	9.1 Committee Meeting RM/RA that GR organizes an extended business planning meeting October. TBA 9.2. OCA Quarterly review meeting – scheduled for 5 th November. To be confirmed.	Action: GR to follow up
		Last meeting for year – early December – BBQ tea?	with committee & OCA to confirm dates
ivieeting	closed at 8,55pm		
Signed:	MANGE	, Chair Date: 27	10/ 2019
5	ter Allen ^{Anda}	mooka Progress & Opal Miners Association Incorporated (APOMA)	/

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