



Andamooka Progress and Opal Miners Association Inc.

'Preserving our past and planning for our future'

MINUTES: ORDINARY COMMITTEE MEETING & 23 March 2017 at 6.00pm

Tuckabox , Opal Creek Blvd, Andamooka SA 5722

Minutes taken: Gill Rowley

ITEM #			ACTION:
	PRESENT / IN ATTENDANCE	<p>Stefan Bilka (Chair) Brenton Musolino (Vice Chair) Ian Thompson (Treasurer) Gill Rowley (Secretary) Committee Members: John Smirnios Anthony (Jono) Johnson John Wilby Karen Taubers</p> <p>In attendance: Richard Hawkins (APOMA admin), Sylvia Hobbs (6.00-6.20pm) Ashley Wood, Acting Registrar, Mines Dept., Peter Taubers, Independent Miners representative.</p>	
1	WELCOME / APOLOGIES/ DECLARATIONS	<p>Meeting opened: 6.05pm Apologies: Nil No declarations.</p> <p>SB welcomed Richard Hawkins, newly appointed APOMA administration support person to the meeting and to his position. RH will be in attendance at Committee Meetings and provide a monthly activity report.</p> <p>Request for condensed agenda: IT requested that as there was a lot to get through in regard to the 2017-18 budget and new financial / IT arrangements as well as discussion around the ILUA, that these be given priority for this meeting. It was agreed that other than priority items, all others would be deferred to the next Committee Meeting.</p>	
1.1.	Discussion – Community Bus arrangements	<p>Sylvia Hobbs : Deposited bus takings for February.</p> <p>IT raised concerns re insurance requirements for certified inspections and certificates for the community bus. It was agreed that RH will log, book and</p>	<p>JW to book in immediate annual safety inspection.</p> <p>RH to liaise with Sylvia Hobbs</p>

		<p>manage regular and annual inspections. Motion: That APOMA contracts Laverick Engineering to undertake certified safety inspections on the community bus and monthly checks to be undertaken locally. Moved: IT Seconded: JJ <i>JW abstained from voting due to his commercial interest in the decision.</i> All in favour Passed</p> <p>Sylvia raised concerns around school bookings and their fuel replacement.</p> <p>Will bring takings for March to the next meeting.</p> <p>SB – vote of thanks to Sylvia for all her work managing and driving the community bus. All agreed.</p>	<p>for future inspections.</p> <p>IT to follow up re a more manageable procedure.</p>
1.2.	Discussion re Indigenous Land Use Agreement – Andamooka Opal Fields	<p>Acting Registrar, Ashley Woods, provided an overview on progress of the ILUA which is awaiting finalisation of identification of significant sites. Anticipated to be midyear.</p> <p>Independent miner’s representative Peter Taubers in attendance for discussion.</p> <p>IT asked if APOMA could get a copy of a topographical map of the region that also showed the Borefield Road. AW will organise and send through around end of March.</p>	
2	MINUTES OF PREVIOUS MEETINGS	<p>SB , AW and PT left the meeting</p> <p>Motion: That the minutes of the ordinary committee meeting on 15 February 2017 be accepted as a true and accurate record of that meeting. Moved: JW Seconded: JJ All in favour Passed</p>	
2.1.	Business Arising	Agenda covers items for discussion.	
3.	TREASURERS REPORT	<p>IT presented financials. Balance at bank: Operations acc \$28,176.00 plus \$15,465.00 in the savings acc.</p> <p>Motion: That the financials as presented be accepted. Moved: JW Seconded: KT All in favour Passed</p>	
3.1.	Business Arising	The insurance claim for repairs to the Hall included a depreciation short fall which was added to the excess. This requires payment and as this is an extraordinary expense this should not be extracted from the operations	

		<p>account as it will distort financial reports. Motion: That the insurance excess resulting from depreciation is paid from contingency funds in the savings account. Moved: IT Seconded: JW All in favour Passed</p> <p>BM & GR APOMA had previously requested assistance from the OCA via the ATMC for an audit and valuation to be done on town assets which is scheduled for April 2017 to assist with rationalising the asset list and determining depreciation schedules to assist with insurance values. IT suggested that this should be done annually to ensure that schedules are current.</p> <p>Motion: That the assets are audited and valued for insurance purposes annually in April. Moved: IT 2nd: BM All in favour Passed</p> <p>GR provided report on progress with ATO authorisations and GST registration. Need to update ATO authorisation to assist this.</p> <p>Motion: That the person delegated as the ATO authorised contact and authorised to manage APOMA ATO business be updated to Gill Rowley. Moved: Ian Thompson 2nd: John Wilby All in favour Passed</p>	
3.2.	Budget Review	<p>GR completed a basic budget analysis to assist with developing the 2017-18 and future budgets taking into account the previous 2 financial years, putting forward projections for the 2017/18 financial year in conjunction with the draft CARM budget. The outcome was explained to the Committee by IT assisted by GR, resulting in discussion on various aspects and support to move forward with negotiations with the OCA on the CARM budget for 2017-18.</p> <p>Motion: That IT and GR proceed with negotiations for the CARM budget agreement for 2017-18 and to put the outcome to the Committee for approval. Moved: JW 2nd: JJ All in favour Passed</p>	This approach can be explained to the community at the consultation forum.
3.3.	Accounts for Payment	Accounts presented for approval for payment.	

		<p>Motion: That the accounts as presented be approved for payment. Moved: IT Seconded: JW All in favour Passed</p>	
4.	CORRESPONDENCE	<p>Correspondence presented for discussion.</p> <p>Motion: That the correspondence be accepted as read. Moved: JW Seconded: JS All in favour Passed</p>	
4.1.	Business Arising	<p>4.1.1. CDP Aquaponics: GR advised that the CDP Aquaponics set up needed to progressed or lost. Permission has been granted via the OCA to deliver the unit to the location next toThe Cottages and that area has been proposed as the location for the Community Garden project pending permission currently being sought from Government for use for that purpose.</p> <p>Motion: That IT, GR and RH progress the CDP Aquaponics project and keep the committee informed of developments. Moved: JJ Seconded: BM All in favour Passed</p> <p>4.1.2: Progress on Hall grant works: GR: RH has offered his expertise on a volunteer basis to assist with scoping and project managing the works on the Hall which needs to be completed by the extended date or risk loss of grant monies and also put securing future grants at risk. RH: stipulated that if he was to take on the task that he would need to be in control of the projects on a report back and approval basis and would work with GR to keep the Committee informed. IT: that discussion with members of the committee and community feedback suggested that this was a good opportunity to revisit the proposed layout of recreation space within the project including re-location of the BBQ and screening of the splash pad. KT agreed that the BBQ had very little use over the time that she was doing parks and gardens. IT and GR presented a draft redesign of the space locating the BBQ and associated shelter in front of the youth space, adjacent to the splash pad offering greater shade for the splash pad, hall veranda and far better placed for community use. Also the screen better placed to screen off</p>	<p>GR / RH to follow up and action.</p> <p>RH to assist as project manager for works to Hall. GR to work with RH to keep committee informed and to organise approvals as needed.</p>

		<p>the public toilets from the rec space which would also afford children using the splash pad greater safety. Agreed by all that this was a far better approach. GR to sketch up the concept design around those changes to present to the community seeking support to go ahead, at the Open Community Forum to be held 26th March.</p> <p>All agreed that with the urgency to have the open space works completed by the 30 April extended date, if community support is gained at the meeting RH should move ahead with the project and to also move ahead immediately to scope the hall roof works to move that project forward to meet its completion date.</p>	<p>GR to present concept sketch at Open Community Meeting , Mar 26th and report back.</p> <p>Pending positive community support, GR to work with RH to urgently progress the projects and to keep the Committee informed.</p>
5	REPORTS:	<p>5.1. APOMA Office: GR: working with RH to set up the APOMA Office together with S Lyons from ATMC. Need to work through IT needs and issues and also office furnishings and equipment – most already available. Will keep Committee informed. Date for official opening 4 April advertised in Newsletter and will be on Facebook.</p> <p>GR also informed committee that it seems that someone has hacked into the APOMA email, which warrants the urgency to get the new system in place. This has adversely affected her ability to efficiently manage her tasks and also communications.</p> <p>5.2. Other reports deferred.</p>	<p>GR to work with RH on setting up the new office arrangements.</p>
	6. MARKETING & EVENTS - deferred		
7	GENERAL BUSINESS – deferred.		
8	OTHER BUSINESS	<p>8.1. Calvary Community Care: This issue was discussed at length with actions delegated to IT, GR and RH to follow up towards determining the issues and establishing an approach.</p>	<p>GR to follow up with OCA RH to draft letter to CCC requesting explanation. IT to follow up with senior citizens.</p>
9.	DATE OF NEXT MEETING	<p>Next Ordinary Committee Meeting proposed for late April pending shift changes –26th? TBA</p>	
Meeting closed at 8.45pm			

Signed: _____ Stefan Bilka, Chairman Date: _____ April 2017