



Andamooka Progress and Opal Miners Association Inc.

'Preserving our past and planning for our future'

MINUTES: ORDINARY COMMITTEE MEETING, commenced on Tuesday 22nd November 2018 at 6.30pm and continued on 24th November 2018 at 4.00pm

At the Town Office, School Road, Andamooka SA 5722

Minutes taken: C Mitchell, Written: G Rowley

ITEM #			ACTION:
	PRESENT / IN ATTENDANCE	<p>Commenced: 22nd November 2018: John Wilby – Chair, Ian Thompson Vice Chair / Vice Treasurer, Claudia Mitchell – minutes secretary, Committee Members: John Smirnios Julie Franklin Gill Rowley, Secretary/Treasurer – on leave pending bereavement of family member, and subject to availability by phone, to present / discuss Item 3: Financial reports, when not physically present in the room.</p> <p>Observer: member, B McFarlane.</p>	
1	WELCOME / APOLOGIES/ DECLARATIONS	<p>Meeting opened: 6.34pm</p> <p>1.1 Apologies: Anthony Johnson, Brenton Musolino, Dee Adams, Donna Waters.</p> <p>1.2. Declarations: None lodged.</p>	
2	MINUTES OF PREVIOUS MEETINGS	<p>CM presented minutes for previous meetings for adoption:</p> <ul style="list-style-type: none"> • Ordinary Meeting 16th October 2018 • AGM draft minutes 14th October 2018 <p>B McFarlane entered the meeting unannounced at approximately 6.38pm. Before the meeting progressed, IT asked B McF if he was recording the meeting, as he had stated to various committee members that he had covertly recorded the committee meeting held on the 16th October 2018. There was no response. JW repeated the question. B McF then said that he was recording. JW asked him to remove his recorder from his pocket, turn it off and to it leave on table for the course of the meeting. B McF produced the recorder, pressed a button and returned it to his pocket.</p>	

		<p>IT declared that he was not satisfied with that action and requested a suspension of the meeting.</p> <p>JW put it to the committee for agreement to suspend the meeting. Agreement was unanimous.</p> <p>The Chair suspended the meeting at 6.52pm for re-convening at a date to be determined.</p>	
	PRESENT / IN ATTENDANCE	<p>Meeting reconvened: 24th November 2018: John Wilby – Chair, Ian Thompson Vice Chair / Vice Treasurer, Claudia Mitchell – minutes secretary, Committee Members: Anthony Johnson, John Smirnios, Donna Waters.</p>	
1	WELCOME / APOLOGIES/ DECLARATIONS	<p>Meeting opened: 4.02pm</p> <p>1.1 Apologies: Dee Adams, Gill Rowley.</p> <p>1.2. Declarations: None lodged.</p>	
	MINUTES OF PREVIOUS MEETINGS	<p>Minutes for previous meetings presented for adoption:</p> <ul style="list-style-type: none"> • Ordinary Meeting 16th October 2018 • AGM draft minutes 14th October 2018 <p>Motion: That the minutes of the previous ordinary meeting held 16th October 2018 be accepted as a true and accurate record of that meetings.</p> <p>Minutes for the 2018 AGM are ratified as correct and for presentation for adoption by the members at the 2019 AGM.</p> <p>Moved: AJ Seconded: DW All in favour Passed</p>	
2.3.	Business Arising	<p>2.3.1. AYC letter re hall usage:- Action has been progressed to prioritise re-design of the current youth space and for mobile walling to more effectively close off that end of the hall or for temporary re-configuration of the hall space to better accommodate user groups short-term to provide more time to put more permanent solutions in place. GR & RH writing a grant application to fund this. Due for submission mid-December.</p>	

		<p>2.3.2. Meeting with AYC on 13th November re sale of AYC and transfer of café lease: - AYC have advised of pending sale of AYC to new owners. A meeting will be held between Committee and them on Sunday 25th November to discuss transfer of lease for café premises.</p> <p>To be attended by JW, IT and JJ. AYC have requested that JS does not attend as this may be a conflict of interest. Committee satisfied that this would not be the case and so the following motion was put.</p> <p>Motion: That John Smirnios attends the meeting with the prospective new lessee of the community hall café premises.</p> <p>Moved: AJ Seconded: DW All in favour Passed</p> <p>2.3.2. Other items are covered within the agenda.</p>	
3.	TREASURERS REPORT	<p>3.1. IT presented the financials in GR's absence. He advised that the Constitution had been signed for registration by Public Officer, A Heath and forwarded by post to the CBA for registration.</p> <p>3.2. Financials to end October 2018: at bank Operations a/c: \$41,554 Savings a/c: \$15,513.60 Credit card: \$102.00 Allocated funds a/c: \$15,700 Asset Maintenance a/c: \$8,250 Total: \$71,209.60</p> <p>Motion: That the financials as presented be accepted.</p> <p>Moved: JS Seconded: AJ All in favour Passed</p>	
3.1.	Business Arising	<p>3.1.1 Insurance – assets and liabilities annual insurance - declaration signed off by IT & GR. Valuations are current with new assets added to the list.</p>	
3.2	Accounts for Payment	<p>Pre-meeting payment approvals signed out of meeting ratified. Accounts presented for approval and signing for payment.</p> <p>Motion: That the accounts as presented be approved for payment.</p> <p>Moved: BM Seconded: DA All in favour Passed</p>	

3.3	Other business - finances	<p>3.3.1. Splash pad repairs - signed off</p> <p>3.3.2. Quotes for approval:</p> <ul style="list-style-type: none"> • Northlands plumbing – pump upgrade for aquaponics • Mossy Electrical – remote controlled smoke alarms for hall to replace malfunctioning existing alarms. Plus disconnect malfunctioning ceiling fans at box for safety reasons. <p>Motion: That the quotes as presented be accepted for RH to progress works. Moved: CM Seconded: AJ All in favour Passed</p>	
4.	CORRESPONDENCE	<p>Presentation of correspondence – CM presented correspondence for discussion.</p> <p>4.1. Agreements for signing:</p> <ul style="list-style-type: none"> • Joint Use Agreement for Aquaponics Installation from Crown Solicitor, for signing off. • IT presented the OH&S safety procedures, guidelines and forms for APOMA Office completed by RH – conforms to CDP and OCA workplace requirements including inspections. Complete /CDP OH&S Declaration Form for CDP Host Managed Activities, for signing off. <p>Motion: That the Agreements as presented, Joint Use Agreement for the Aquaponics Installation and the OH&S Declaration Form for CDP Managed Activities, are signed off. Moved: AJ Seconded: DW All in favour Passed</p> <p>4.2 Progressing upgrade to Bill’s Pub / plus annual event. Letter from Roxby Downs Rotary – will assist in 2019.</p> <p>4.3. Correspondence confirming Mural on Community Hall front wall to be refreshed in 2019. School will contribute towards the \$3500 cost as the artist will conduct workshops for school students. Plus will be included in art grant submission.</p> <p>4.4. NRM - meeting at Roxby Downs 27th November. APOMA representatives invited.</p> <p>Motion: That the correspondence as presented be accepted. Moved: AJ Seconded: JS All in favour Passed</p>	
4.2.	Business Arising:	4.1.1 Request from Roxby Travel - deferred	

		<p>4.1.2. request from Sylvia Hobbs for a donation to CWA for Wacky Wednesday - done.</p> <p>4.1.3. AYC letter - resolved</p> <p>4.1.4. Hall mural renovation - progressing</p> <p>4.1.5. Regional brochure - deferred.</p>	
5	REPORTS:	<p>5.1. OCA- New arrangements going well.</p> <p>5.2. Assets and Insurance:- as above</p> <p>5.3. Facilities & services:</p> <p>5.3.1. Community Asset Maintenance – RH report - \$4.448 spent to date from \$24,000 annual budget.</p> <p>5.3.1. Community Bus – maintenance schedule up to date.</p> <p>5.3.2. Swimming Pool – deferred</p> <p>5.3.3. Mini-golf at C&C Ground – deferred</p> <p>5.7. Community Engagement: next Open Community Forum proposed 25 Nov / 2 Dec</p>	
6	MEMBERSHIP	<p>6.1. Membership at 137.</p> <p>6.2. Members code of conduct - deferred</p>	
7	PROJECTS, MARKETING & EVENTS	<p>7.4. Signage at Pimba – progressing.</p>	
7.2.	COMMUNITY ACTIVITIES	<p>Deferred.</p>	
8	GENERAL BUSINESS	<p>8.5. Andamooka Dump – letter sent. In process. Progress - Asbestos to be removed and dump remediated.</p> <p>All other items of general business deferred to next meeting.</p>	
9.	OTHER BUSINESS	<p>9.1. Request for large signs for public toilets – current difficult to see. Directional?</p>	
10.	DATE OF NEXT MEETING	<p>Next Focus Committee Meeting date to be determined for mid-December.</p>	
Meeting closed at 6.10pm			

Signed: _____, Chair

Date: _____ December 2018