



# Andamooka Progress and Opal Miners Association Inc.

*'Preserving our past and planning for our future'*

**MINUTES:** ORDINARY COMMITTEE MEETING, Tuesday 16<sup>th</sup> October 2018 at 6.30am

At the Town Office, School Road, Andamooka SA 5722

Minutes taken: C Mitchell, Written: G Rowley

ITEM #			ACTION:
	<b>PRESENT / IN ATTENDANCE</b>	John Wilby – Chair (caretaker) Ian Thompson Vice Chair / Vice Treasurer (caretaker) Gill Rowley Treasurer / Secretary (caretaker) Claudia Mitchell – minutes secretary / membership (caretaker) Committee Members: Brenton Musolino John Smirnios Anthony Johnson Julie Franklin Donna Waters Dee Adams In attendance: Observer: member, B McFarlane	
1	<b>WELCOME / APOLOGIES/ DECLARATIONS</b>	Meeting opened: 6.36pm  1.1. Apologies: Nil  1.2. Declarations: None lodged.  1.3. JW welcomed the two new committee members to the committee.  1.4. Election of Office Bearers for 2018-19  1.4.1. Chairman – John Wilby Nominated: D Waters 2 <sup>nd</sup> : J Smirnios All in favour                      Accepted  1.4.2. Vice Chairman – Ian Thompson Nominated: G Rowley - also for vice treasurer. 2 <sup>nd</sup> : B Musolino All in favour                      Accepted  1.4.3. Treasurer – Gill Rowley Nominated: I Thompson 2 <sup>nd</sup> : A Johnson All in favour                      Accepted  1.4.4. Secretary – Dee Adams	

		<p>Nominated: G Rowley for DA to take up office as secretary after 3 month mandatory incoming member period and subject to further 3 month succession hand-over.  2<sup>nd</sup>: I Thompson  All in favour                      Accepted</p> <p>1.4.5. Minutes Secretary – Claudia Mitchell  Nominated: G Rowley  2<sup>nd</sup>: I Thompson  All in favour                      Accepted</p> <p>With Election of Officers completed the meeting proceeded with elected officers in place.</p>	
2	<b>MINUTES OF PREVIOUS MEETINGS</b>	<p>GR presented minutes for previous meetings for adoption:</p> <ul style="list-style-type: none"> <li>• Members meeting August – adopted at the AGM</li> <li>• Ordinary Meeting 16<sup>th</sup> September</li> <li>• Special Committee Meeting 11<sup>th</sup> October</li> </ul> <p><b>Motion:</b> That the minutes of the previous meetings as presented be accepted as a true and accurate record of those meetings.</p> <p>Moved: IT                      Seconded: AJ  All in favour                      Passed</p> <p>Minutes for the 2018 AGM will be presented at the November ordinary meeting for approval to present for adoption by the members at the 2019 AGM.</p>	
2.3.	<b>Business Arising</b>	<p>2.3.1. Revised Constitution:  Adopted by members at the AGM, 14<sup>th</sup> October 2018.</p> <p>GR – will follow up with Public Officer, Alan Heath to forward for registration.</p> <p>Will also require the APOMA seal applied and signed by Association Officers.</p> <p>2.3.2. Other items are covered within the agenda.</p>	

3.	<b>TREASURERS REPORT</b>	<p>3.1. GR provided an overview of the new system for meetings which will make the meetings flow better, provide clearer simultaneous viewing of documents, and assist with members participating in meetings out of room via phone link. It will also provide committee members with a full set of information ahead of meetings. UTDC adjusting headings for MYOB reports which will be reflected in end of quarter report to be done after end Oct.</p> <p><b>3.2. Financials to end September 2018:</b> at bank  Operations a/c: \$41,554  Savings a/c: \$15,513.60  Credit card: \$102.00  Allocated funds a/c: \$15,700  New Asset Maintenance a/c: \$8,250  Total: \$71,209.60</p> <p>\$8250 has been transferred to new maintenance account. Intention is to bank the income into this account, pay out bills from the operations account and transfer funds from the maintenance account for that amount back into operations quarterly.</p> <p>RH is maintaining a record of payments out for asset maintenance, CDP and projects against budgets set. A monthly progress report will be presented with the financials. (presented)</p> <p><b>Motion:</b> That the financials as presented be accepted.  Moved: JF    Seconded: DA  All in favour    Passed</p>	
3.1.	<b>Business Arising</b>	<p>3.1.1. GR provided an overview of the new budget as presented at the AGM so that all committee members including new members were across modifications made to make some sections clearer for members and also to include aspects such as the OCA Goods &amp; Services Contract.</p> <p>The budget was adopted by members at the 2018 AGM and monthly updates will now be presented at monthly meetings and also put into the newsletter to keep the community regularly informed with reports presented at member meetings.</p>	
		<p><b>3.1.2. Insurance:</b> due by mid November – GR &amp; RH working on this.</p>	

		<p><b>3.1.3. Grants:</b> GR provided an overview of grants in process.</p> <ul style="list-style-type: none"> <li>• application for funding via Stronger Communities Program progressed.</li> <li>• New opportunity for major funding for expansion of hub youth space, divider unit, redesign of existing pre-fab to better accommodate fitness group, and wifi space. Only possible if we can get this under 'special circumstances' which doesn't require any contributed funding. GR/ IT and RH to follow up.</li> <li>• Grant submitted for youth games unsuccessful.</li> </ul> <p>Work on track to be completed on time for FRRR (community workshop/kitchen) and Easternwell grants (C&amp;CG shelter)</p> <p>Other sources of funding are being sought for various needs around the hub and the Arty Andamooka and Muso's programs.</p>	
3.2	<b>Accounts for Payment</b>	<p>Pre-meeting payment approvals signed out of meeting ratified. Accounts presented for approval and signing for payment.</p> <p><b>Motion:</b> That the accounts as presented be approved for payment. Moved: BM                          Seconded: DA All in favour                          Passed</p>	
3.3	<b>Other business - finances</b>	<p>3.3.1. Facebook Masterclass: GR asked if an allowance can be made of around \$100 for four people from office staff and committee can attend a facebook masterclass offered by RDA in Roxby Downs.</p> <p><b>Motion:</b> That approximately \$100 be made available to fund attendance for up to four people at the RDA Facebook Masterclass Moved: IT                          Seconded: DA All in favour                          Passed</p> <p>3.3.2. Town Business Plan – currently being drafted.</p>	
4.	<b>CORRESPONDENCE</b>	<p><b>4.1. Presentation of correspondence</b> – GR presented correspondence for discussion.</p> <p><b>Motion:</b> That the correspondence as presented be accepted. Moved: JJ                          Seconded: DW All in favour                          Passed</p>	

4.2.	<b>Business Arising:</b>	<p>4.1.1 Request from Roxby Travel to put a brochure installation into the hall space.</p> <p><b>Motion:</b> That the request to put a brochure installation be granted.  Moved: IT                                 Seconded: CM  All in favour                                 Passed</p> <p>4.1.2. request from Sylvia Hobbs for a donation from seniors funds to be sent to CWA for use of their rooms for Wacky Wednesday.</p> <p><b>Motion:</b> That the donation to CWA is made.  Moved: JW                                 Seconded: JF  All in favour                                 Passed</p> <p>4.1.3. AYC letter re issues with hall use – Increasing use of the hall for a variety of activities has put pressure on the facility which has highlighted the need to redesign space and to put more formal hire arrangements in place. Action has included:</p> <ul style="list-style-type: none"> <li>• Upgrade to hire forms and formalities</li> <li>• Bringing forward redesign of space and access points to better accommodate regular users in particular. GR researching funding sources.</li> <li>• Emails around arrangements as decided at the special meeting on 11 Oct have been forwarded to AYC and social fitness group.</li> </ul> <p>4.1.4. Hall mural renovation: IT has contacted artists - need to confirm. Seeking availability of funding for renovation of hall mural. GR has looked at a couple of possible funding sources and stated that funds are available to cover this if sponsorship / grant funding can't be found.</p> <p><b>Motion:</b> That \$2500 be released from general funds for hall mural with the intention of securing sponsorship or grant funding to cover this.  Moved: GR                                 Seconded: IT  All in favour                                 Passed</p> <p>4.1.5. Regional brochure: updated version of the proposed regional brochure. Cost of the back panel can be secured at \$5000 amortised over two years.  Further investigation to be undertaken for a decision at the November meeting.</p>	<p><b>Action:</b> to be followed up from Office with location to be decided.</p> <p><b>Action:</b> IT to follow up with artists.</p>
------	--------------------------	---	--

5	<b>REPORTS:</b>	<p><b>5.1. OCA</b> New arrangements going well.</p> <p><b>5.2. Assets and Insurance:-</b></p> <ul style="list-style-type: none"> <li>• Offer of use of facility from Buffalo Lodge.</li> <li>• Cemetery toilet finished.</li> </ul> <p><b>5.3. Facilities &amp; services:</b></p> <p>5.3.1. Community Bus – maintenance schedule up to date.</p> <p>5.3.2. Swimming Pool – deferred</p> <p>5.3.3. Mini-golf at C&amp;C Ground – deferred</p> <p><b>5.7. Community Engagement:</b> next Open Community Forum proposed 25 Nov / 2 Dec</p>	
6	<b>MEMBERSHIP</b>	<p>6.1. Membership at 136.</p> <p>6.2. Members code of conduct to be drafted for consideration/adoption by members at next members meeting.</p>	
7	<b>MARKETING &amp; EVENTS</b>	<p>7.3 – Bingo looking to raise around \$1000 by end of year.</p> <p>7.5 – Signage at Pimba – promo sign at Spuds ready for printing. Road sign being designed.</p> <p>Funded by contributions from local business.</p>	
7.2.	<b>COMMUNITY ACTIVITIES</b>	Deferred.	
8	<b>GENERAL BUSINESS</b>	<p>8.5. <b>Andamooka Dump</b> – letter sent. In process.</p> <p>All other items of general business deferred to next meeting.</p>	
9.	<b>OTHER BUSINESS</b>	Nil	
10.	<b>DATE OF NEXT MEETING</b>	Next Ordinary Committee Meeting date to be determined towards end November.	
Meeting closed at 8.19pm			

Signed: \_\_\_\_\_, Chair

Date: \_\_\_\_\_ November 2018