



Andamooka Progress and Opal Miners Association Inc.

'Preserving our past and planning for our future'

MINUTES: COMMITTEE PLANNING MEETING, Sunday 17th February 2019 at 9.30am
 At the Town Office, School Road, Andamooka SA 5722
 Minutes taken: C Mitchell, Written: G Rowley / Dee Adams

ITEM #			ACTION:
	PRESENT / IN ATTENDANCE	John Wilby – Chair, Ian Thompson Vice Chair / Vice Treasurer, Gill Rowley – Treasurer / Secretary -outgoing Dee Adams – Secretary - Incoming Claudia Mitchell – minutes secretary, Committee Members: Brenton Musolino Anthony Johnson In attendance: Richard Hawkins	
1	WELCOME / APOLOGIES/ DECLARATIONS	Meeting opened: 6.40pm 1.1 Apologies: Brenton Musolino, John Smirnios, Julie Franklin 1.2. Declarations: None lodged.	
2	MINUTES OF PREVIOUS MEETINGS	Minutes for previous meetings presented for adoption: Motion: That the minutes of the previous ordinary meeting held 12 th December 2018 be accepted as a true and accurate record of that meeting. Moved: AJ Seconded: IT All in favour Passed	
2.3.	Business Arising	2.3.1. Items are covered within the agenda.	
3.	TREASURERS REPORT	3.1. GR & IT presented financials on screen. This included a draft of the first quarter financial report with the new system which had required re-entering all financials as of 1 July 18. The committee agreed unanimously that the system provided a much clearer report and clearly separated Asset Maintenance and CDP from APOMA and related clearly to the CARM budget. This now allows GR to produce basic reports for monthly meetings with fully reconciled detailed reports provided monthly by 'By Grace Bookkeeping'. Quarterly reports will be produced by end March.	

		<p>A half yearly report together with half yearly budget report will be produced for presentation at the March community forum / members meeting.</p> <p>3.2. Financials to end January 2019: at bank: Operations a/c: \$23,827.87 Debit/Credit card: \$326.85 Allocated funds a/c: \$14,200 Asset Maintenance a/c: \$8,250 Reserve a/c: \$15,604.58 (<i>incl \$75 payment incorrectly lodged to be transferred to operations</i>) Total: \$62,209.30 \$5000 in grant funds transferred from Allocated to Operations to cover expenditure for those grants.</p> <p>Motion: That the financials as presented be accepted. Moved: DA Seconded: JJ All in favour Passed</p>	
3.1.	Business Arising	3.1.1 Insurance – community bus insurance paid. Certificate of Currency in hand.	
3.2.	Grant Financials	<p>3.2.1. FRRR – community kitchen/workshop. Scheduled for acquittal mid Feb has been given an extension to mid-year – though anticipated completion of this stage around end March so should be acquitted by April.</p> <p>3.2.2. Wellbeing – money set aside for fitness activities and equipment – Dee, Gill & Claudia to sort spend on first level fitness equipment in March – acquit by June.</p> <p>3.2.3. AMSA – successfully acquitted.</p> <p>3.2.4. Easternwell – due for acquittal March – extension granted – RH to put out tender for installation view to being installed by Easter and acquitted end April.</p> <p>3.2.5. Grant SA medium application submitted for Hall space reorganisation. Pending approval mid March. Arty Andamooka – under review.</p> <p>3.3.6. Grader shed grant for \$15,000 under Stronger Communities Program/ Rowan Ramsay, successful. Work to commence April</p>	
3.3	Accounts for Payment	<p>Pre-meeting payment approvals signed out of meeting or approved via email presented for ratification.</p> <p>Accounts presented for approval and signing for payment.</p> <p>Motion: That the accounts as presented be approved for payment. Moved: DA Seconded: JJ All in favour Passed</p>	

3.4	Other business - finances	<p>3.4.1. RH presented update on project financial position for each plus Asset Maintenance – all within budget.</p> <p>3.4.2. By Grace Bookkeeping has been contracted for bookkeeping and quarterly reports for APOMA as well as the end of year report pending her instatement as a BAS agent – anticipated March 2019.</p>	
4.	CORRESPONDENCE	<p>Presentation of correspondence – DA presented correspondence for discussion.</p> <p>4.1.1. Email to B McFarlane – update on progress with going through archives. It has been determined that Geoff Watson is a life member and wife Joan an honorary member. Motion: That Geoff Watson is recognised within the membership as a life member and wife Joan as an honorary member. Moved: GR Seconded: IT</p> <p>Motion: That RH organises an APOMA Honour Board with life members listed to be displayed in the community hall. Moved: IT Seconded: AJ</p> <p>4.1.2. Email to be sent to Sister Pat re community use of Church – GR to work with IT on this.</p> <p>4.1.3. Email with letter previously sent to Ministers attached to be sent to Stephan Knowles cc Rob Lucas.</p> <p>4.1.4 Progressing upgrade to Bill’s Pub / plus annual event. Letter from Roxby Downs Rotary – will assist in 2019. To be followed up.</p> <p>4.1.5. Correspondence confirming Mural on Community Hall front wall to be refreshed in 2019. School will contribute towards the \$3500 cost as the artist will conduct workshops for school students. Plus, will be included in art grant submission.</p> <p>4.1.6. Copies received of tourism booklets for Parks SA and Flinders Ranges & Outback – Andamooka well represented.</p> <p>Motion: That the correspondence as presented be accepted. Moved: AJ Seconded: JW All in favour Passed</p>	<p>DA reported that she had not managed to find the items listed as yet.</p> <p>RH to progress.</p> <p>Yet to be completed.</p> <p>GR & IT to work on this when IT on leave end March.</p> <p>Date to be determined.</p> <p>Work to be progressed end March.</p>
4.2.	Business Arising:	4.2.1. Nil	

5	REPORTS:	<p>5.1. OCA – executive meeting re 2019-20 CARM to be organised before March meeting.</p> <p>5.2. Assets and Insurance:- new OCA insurance arrangements to be discussed with OCA at meeting.</p> <p>5.3. Facilities & services: 5.3.1. Community Asset Maintenance – RH report. Standards and compliance met all but test & tag for all electrical items. First Aid kit in place in Office.</p> <p>5.3.1. Community Bus – maintenance schedule up to date.</p> <p>5.3.2. Swimming Pool – deferred</p> <p>5.3.3. Mini-golf at C&C Ground – deferred</p> <p>5.7. Community Engagement: next Open Community Forum proposed in conjunction with Open members meeting, 31st March 2019. Most critical meeting of year, so needs everyone to promote and encourage people to attend.</p>	<p>GR to organise.</p> <p>AJ to lend his test & tag kit for L Jarrad to do the job.</p>
6	MEMBERSHIP	<p>6.1. Membership – renewals progressing with reminder pre-March meeting.</p> <p>6.2. Members code of conduct – deferred</p> <p>6.3. Voting – members/ non-members - GR checked definitions for binding & non-binding votes being:</p> <p>A binding vote is one in which the outcome is expected to result in some sort of real-world effect. The majority opinion will carry the force of change or stasis (<i>balance</i>), depending on which voters carry the majority.</p> <p>A non-binding vote is one in which the results are advisory, rather than actionable.</p> <p>Votes will be counted as:</p> <p>Member – property owner / non property owner</p> <p>Non-member – property owner / non property owner</p> <p>Member votes are binding on APOMA related matters.</p> <p>Suggested that otherwise it should be qualified ahead of voting on specific community issues as to whether votes are binding or non-binding.</p> <p>To be determined.</p>	

7	PROJECTS, MARKETING & EVENTS	<p>7.1. – Community Concert progressing to plan. Needs more promotion via social media – committee members to assist. Concerns with other events on that weekend including RD cricket club event.</p> <p>7.2: Easter – markets on Sunday/ youth & children’s activities Sunday morning – can integrate and compliment.</p> <p>7.4. Bingo – St Patricks Day 17th March – Tanya doing this as a special event.</p> <p>7.4. Signage at Pimba – paid for and ready to be picked up.</p>	
7.2.	COMMUNITY ACTIVITIES	Deferred.	
8	GENERAL BUSINESS	<p>8.1. ILUA – New chairman elected, Christo Larkin. ILUA signed off at AGM. Meeting to be organised with Andamooka miners in near future.</p> <p>8.2. Borefield extension – IT – Eddie Hughes planning to visit on March 2nd and will update committee re this.</p> <p>8.3. Monodelphous Engineering fabricated hand rails for hall steps FOC – have been installed.</p> <p>Motion: That they be sent free tickets to community concert as token of gratitude. Moved: AJ Seconded: DA All in favour Passed</p> <p>8.4. Police issues – GR to invite Sargent from Roxby Downs station to the forum on 31st March to address the community on issues of concern around over-policing.</p> <p>8.5. Community Bus for darts club visits to Roxby Downs: have request for Wednesday nights – D Hancock to drive. \$5.00 donation per passenger to cover fuel.</p>	<p>IT to follow up</p> <p>GR to follow up.</p>
9.	OTHER BUSINESS – PLANNING	<p>BREAK at 10.48am before re-convening for planning discussion.</p> <p>9.1. Mid-year Budget report & assessment – GR presented on screen. Budget centres all within budget with sound income results from events and C&C ground. Several recommendations were put to the committee that will work to maximise funds and income streams and to create futures funding for primary aspects and to build reserves. The recommendations were well accepted and will be presented to the community at the March meeting for discussion and approval to progress.</p>	

	<p>9.2. Development report & assessment – project time lines extended due to weather extremes – all expected to be completed within revised schedules and budgets. Funds needed to complete the kitchen fit-out but should not need to access reserve funds.</p> <p>9.3. Development Planning for 2019-20 - focussed on developing community facilities to accommodate/support community programs – wellness, arts, lapidary, youth and young families. Further grants are being investigated and submitted as available to fund this. The overall plan will be put to the community for prioritisation and support at the March meeting.</p> <p>9.4. CARM budget and agreement 2019-20 – due for sign off by community end April subject to outcomes of meeting with OCA and issues faced by the community to be presented at open members meeting/forum end March.</p> <p>New aspects – taking on Asset Maintenance and the OCA goods and services contract, has been beneficial both financially for the town and for the community in general.</p> <p>The actual extent of the community debt and how that is being managed and reduced needs clear understanding in order to provide that understanding to the community.</p> <p>Motion: That the mid-year budget and develop reports are accepted for presentation to the members and community at the meeting 31 March 19. Moved: AJ Secodded: DA All in favour Passed</p> <p>9.5: Asset Maintenance Report – presented RH – update on works completed and proposed for last quarter. On budget.</p> <p>Motion: That the Asset Maintenance report is adopted as presented. Moved: BM Secodded: JJ All in favour Passed</p> <p>Discussion around the installation of additional power points at the C&C Ground and also the size and construction of the shade shelter sponsored by Easternwell.</p> <p>Motion: That the 7mx4m shade shelter construction is put out to tender proposed for completion by Easter. Moved: GR Secodded: JJ All in favour Passed</p>	<p>RH to call for expressions of interest closing 21 March.</p>
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10.	DATES FOR NEXT MEETINGS:	1: Short meeting – 28 th February at 6.30pm 2: Ordinary meeting – 17 th March at 10.am 3: General members meeting / Community Forum – Sunday 31 st March, Meet & Greet BBQ at 12.30 for 1.30 start.	
Meeting closed at 1.56pm			

Signed: _____, Chair

Date: _____ February 2019