

## MINUTES: COMMITTEE MEETING, Friday 23<sup>rd</sup> July 2019 at 4.00pm

## At the Town Office, School Road, Andamooka SA 5722

Minutes taken: R Mitchell, Written: G Rowley

ITEM #			ACTION:
	PRESENT / IN ATTENDANCE	J Smirnios – Acting Chair Gill Rowley – Treasurer / Acting Secretary Ian Thompson – Vice Treasurer Committee Members: Donna Waters Peter Allen Rodney Mitchell In attendance: Richard Hawkins – APOMA	
		Project & Maintenance Manager; Byron Gough, OCA Governance Manager Mark Brown, OCA	
1	WELCOME / APOLOGIES/ DECLARATIONS	<ul><li>1.1 Apologies: Anthony Johnson, Brenton Musolino, Julie Franklin.</li><li>1.2. Declarations: None lodged.</li></ul>	
1.3.	Meeting opened –	<ul> <li>1.3.1. 3.00pm - pre-meeting discussion with OCA GR, IT, PA and RH met with the OCA at 3.00pm to discuss prospective contracts and municipal works for 2019-20 to be managed via the Town Office pending outcomes re CARM Agreement.</li> <li>Discussion with OCA continued to 6.35pm when BG and MB (OCA) departed. See item 7 for synopsis.</li> <li>JS left meeting at 6.05pm and delegated IT as his proxy for the rest of the meeting.</li> <li>1.3.2. Ordinary Committee meeting commenced from 6.35pm</li> </ul>	
2	MINUTES OF PREVIOUS MEETINGS	Draft Minutes of previous meetings (May & June) were reviewed - meeting July 19 <sup>th</sup> . As the meeting needed to focus on progressing the CARM Agreement, the minutes for May, June and July 19th to be forwarded by email to members for adoption via email.	
2.1	Business Arising	Items on the agenda to be addressed. Others deferred to next committee meeting.	
4	<b>CORRESPONDENCE</b> – bought forward	4.1. Notice of Court Hearing: An action has been lodged by B McFarlane listing APOMA as a co-respondent with the OCA regarding a CCS debt under recovery by the Fines Enforcement Unit.	

		This was discussed with the OCA. It was agreed to wait on the outcome of legal advice before a decision is made around action regarding the court hearing, scheduled for 9th August 2019 at the Adelaide Magistrates Court.IT – if this proceeds it can potentially incur costs to the community /Association, so they need to be informed of this possibility and the possible impact of costs on the budget. We should seek a legal position ahead of Aug 9th and we may require legal representation on that day.The members should be informed of this situation prior to or/and at the AGM. GR – could get first line legal advice and add item to revised agenda to be distributed on Tuesday 6th Aug once we have a position.Motion: That members are notified on the revised AGM agenda re court hearing involving APOMA. Moved: RM2nd: IT AIFAIFPassed	
3.	FINANCIALS:	<ul> <li>4.1. At bank end June 2019:</li> <li>Operations acc: \$45,334.99 includes \$27,000 of grant monies. Debit Card: \$87.58</li> <li>Asset Maint acc: \$8250 – approx. \$7000 to go back to Operations.</li> <li>Allocated Funds: \$9,000 – final EOFY transfers to be determined.</li> <li>Reserve Funds acc: \$15,558.88</li> </ul>	
		<ul> <li>4.2. Grants:</li> <li>Grant SA – hall improvements – dividers purchased waiting on delivery.</li> <li>Building Stronger Communities – grader shed upgrade – power installation underway. On schedule.</li> <li>4.3. Qtrly report Apr-Jun</li> </ul>	
		Received. To be sent out to committee via email. Working on EOFY report. Will be ready for AGM – very tight timeline.	
		<ul> <li>4.4. Parks &amp; Gardens – interim contract management:</li> <li>RH/GR provided overview of the interim arrangements to manage parks &amp; gardens following the contract's early termination: <ul> <li>Working to a 'work to order' from OCA – charged out monthly.</li> <li>All services have been maintained with Michelle Cox retaining the job.</li> <li>M Cox registered and paid via Complete</li> </ul> </li> </ul>	

		<ul> <li>Using own vehicle – working through how to cover the costs of this.</li> <li>Need to decide by end of month if we want to continue with this – currently working on the most cost-effective management of this for the long term.</li> <li>4.5: Payments for Approval – list to go out to committee for approval via email. To be ratified at next meeting.</li> </ul>	
5	MEMBERSHIP	<ul> <li>5.1. New member applications: <ul> <li>David &amp; Eva Schiller</li> <li>Rusty Pitzner – paid PO, no application form – pending lodgement of form</li> </ul> </li> <li>5.2. Reinstatements: <ul> <li>John West, John Scheibl – renewals lodged PO - June.</li> <li>To be forwarded for acceptance via email.</li> <li>GR – Defining reinstatements – <ul> <li>it has been the general policy that members who were financial the previous year but who pay late in the current year, i.e. after close of the initial 3-month renewal period in which they retain financial status (closes 31 March) can be re-instated as financial members without imposing the 1-month re-joining period (no vote).</li> <li>Members whose memberships have lapsed for a clear member year or more before re-joining, have the 1-month re-joining. As there is now a clear procedure around membership in line with the Constitution, this policy needs to be formalised by motion.</li> </ul> </li> <li>Motion: That existing members who were financial in the previous membership year and re-join within the current 12-month membership period, are not subject to the one-month reinstatement exclusion period for voting.</li> </ul></li></ul>	
6	GENERAL BUSINESS	<b>6.1. Disturbances at C&amp;C Ground</b> – 5 complaints have been lodged by visitors at the C&C Ground regarding disturbances and aggressive and threatening behaviour of locals associated with a van occupied by locals which moved into the park Friday 19 <sup>th</sup> and which appears to be setting up as permanent residents. They no longer feel safe or comfortable. A number of visitors have left the park as a consequence, cutting their stays short by up to 5 days. This has serious	

	consequences to the town economy and wellbeing, both short and long term.GR – the park is not set up for permanent or long-term residents. Regulations and insurance requirements apply to permanent residency status.Agreed that the park is for visitors only and that police should be immediately contacted to assist with the problem of eviction of locals attempting to reside in the C&C Ground.	
7 <b>OCA – CARM</b>	7.1. CARM Agreement 2018-19	
Agreement and budget 2019-20	<ul> <li>Sign-off of CARM Agreement – OCA told that this cannot happen until the budget has been agreed to for presentation to the community and put to members at the AGM in August for adoption and agreement for APOMA to sign. OCA to seek extension of sign off date to post</li> </ul>	
	<ul> <li>seek extension of sign off date to post AGM.</li> <li>Community Consultation Meeting May: GR raised the issue that several community members were frustrated that the meeting was focussed on issues of debt recovery when they had come as 'payers' to put forward their input. It was acknowledged that there was a concentration on debt recovery issues.</li> <li>ASL – OCA provided an overview of the situation around the ASL – this is undergoing a process to determine whether it will be put under legislation and enforced. Not likely to happen for at least 2 years. Would change the way levies are imposed and funding distributed. Less control than under the current CCS system. Agreed that we need to keep abreast of developments with this.</li> <li>Anticipated balanced budget – only possible by significant volunteer hours put into administration and project management. Estimated value of labour is over \$200K in past financial year.</li> <li>Management: 2018-19 has highlighted the impact on volunteers and the pressure and uncertainty of too greater reliance on volunteers to undertake vital positions and tasks. This needs urgent attention and resolving. More funds need to be made available to support a fairer system.</li> <li>Faeview of draft budget 2019-20</li> <li>Budget formulated around actuals for income and expenditure, needs as identified via consultation for primary cost centres</li> </ul>	

	ncluding roads, maintenance and
	development as well as municipal mgt,
	ogether with projections including future
	directions and rationale re cost vs benefits.
•	Discussion centred on:
	<ul> <li>achieving more funds in the current</li> </ul>
	budget to primarily support town
	administration and the development of
	income streams.
	<ul> <li>Determining which contracts or which</li> </ul>
	aspects can be continued or moved to
	<i>local management</i> to the benefit of the
	community and how.
	<ul> <li>Increasing funding to provide for more</li> </ul>
	rationale on management of roads etc.
	<ul> <li>Determining whether the committee</li> </ul>
	would be acting in the best interests of
	the community by recommending a sign
	off on to 2019-20 CARM Agreement.
•	Outcomes:
	<ul> <li>OCA to present for higher consideration,</li> </ul>
	concept as put by GR, of assigning all of
	the CCS monies collected for the next 3
	years to the budget to assist with
	building a new town management model
	and income streams to better support
	the town economy into the future.
	<ul> <li>OCA to assist with seeking funding for</li> </ul>
	development of primary projects that will
	result in income streams and to attract
	visitors and new residents.
	<ul> <li>GR &amp; RH to cost and rationalise taking on</li> </ul>
	further opportunities to locally manage
	contracts and arrangements. To include
	in revised budget.
	<ul> <li>Rationale for new approach to roads,</li> </ul>
	well accepted by OCA, but needs to be
	funded. Approach to be made to DPTI.
•	Consensus was that:
	<ul> <li>the budget as produced for discussion,</li> </ul>
	with changes as proposed following
	discussion between the OCA and
	committee, forms a sound mid-line
	approach to produce a budget that
	would be considered acceptable to
	APOMA and to the community for the
	next financial year.
	• That based on response, the ( <i>silent</i> )
	majority of community members paying
	the CCS are in favour of the CCS and
	generally support the budget,
	management & outcomes.
	<ul> <li>That the major contention across the</li> </ul>
	community and within the committee is
	that there should be a greater balance of

 funds returned to the community within	
the budget.	
<ul> <li>That there is more transparency and</li> </ul>	
disclosure around budget allocations and	
that these must be reviewed to ensure	
that they are fair and equitable, as	
agreed to by the OCA, to be undertaken	
on a quarterly basis with APOMA.	
• Agreed that if the committee can succeed in	
negotiating more funds allocated to the	
community within the budget as discussed	
with the OCA, then the Committee would be	
acting responsibly in the best interests of	
the community, by recommending the	
budget is adopted and the CARM	
Agreement is signed for 2019-20.	
<ul> <li>the adjusted budget to be forward to</li> </ul>	
committee via email for approval to be	
presented to the OCA for agreement.	
• once agreed to by the OCA, the budget to be	
put to members and community at the	
AGM. If agreed to, the CARM Agreement	
can be put to the members for agreement	
for the committee to sign off and to manage	
on behalf of the community.	
7.3. Business Plan 2019-23:	
re post CARM Agreement / or not - as raised	
by IT at the meeting on the 19 <sup>th</sup> July, the	
urgent need for the committee to establish a	
direction on what they wish to achieve from	
the revised approach to the budget and Town	
management. Otherwise no rationale to	
support the proposed changes to funding and	
the budget.	
Also need to build community consensus for a	
new management model.	
GR – the APOMA Management Plan (2016-21)	
has primarily done its job and has put the	
town in a sound and stable financial position.	
Taking the town forward into a sustainable future now requires formulation of a Business	
future now requires formulation of a Business	
Plan that sets out the way forward and clearly lists the vision, goals, rationale, methodology	
and actions and also proposed outcomes.	
OCA agreed this is a necessary action which will assist them to support additional funding	
opportunities on behalf of Andamooka.	
GR to work with RH to draft a Business Plan for	
next five years to 2023. PA and IT to assist.	
Draft to be put to committee for approval before being presented to members at AGM.	
before being presented to members at AGM.	

8.	NEXT MEETING:	Ordinary committee meeting – post AGM.
		AGM Sunday 11th August GR – needs EOY reports by 3rd Aug to have ready for AGM. Also need volunteers for BBQMotion: That PA chairs the 2019 AGM. Moved: GR 2nd: DW AIF PassedMight need quick meeting pre AGM -TBA
Meeting	closed at 8.35pm	

Signed:

\_\_\_\_\_, Chair

Date: \_\_\_\_\_2019

John Smirnios, Acting Chair