

## MINUTES: ANNUAL GENERAL MEETING, 14 October 2018 at 1.30pm

Andamooka Community Hall, Opal Creek Blvd, Andamooka SA 5722

Minutes taken: C Mitchell / written C Mitchell / G Rowley

DRAFT revised 15 May 2019

ITEM #			ACTION:
1	WELCOME	Meeting opened: 1.35pm	
1.1.	PRESENT / IN	Committee:	
	ATTENDANCE	John Wilby (Chair)	
		lan Thompson (Vice Chair/ sub Treasurer)	
		Gill Rowley (Secretary / Treasurer),	
		Claudia Mitchell (Minutes Secretary)	
		Committee Members:	
		Anthony Johnson, Brenton Musolino, John Smirnios, Donna Waters	
		Donna waters	
		Financial Members Present	
		Richard Hawkins, APOMA Project & Maintenance	
		Manager.	
		G McDevitt	
		M McDevitt	
		S Hobbs	
		M French	
		Brenda Ivetic	
		Hayley Holland	
		Ray Christensen	
		Elizabeth Christensen	
		Katalin Wilby	
		Anne Nichols	
		Caroline Christensen	
		Ivan (John) Unic	
		Dee Adams	
		Lester Rowley	
		B McFarlane	
		G Franklin	
		In Attendance:	
		Dean Adams – community member	
		Keith Brown – community member	
		24 Financial Members Present	
		Quorum confirmed.	
2	APOLOGIES	Apologies: Charles Sim, Bill Addington, Heather	
		Gordon, Julie Franklin, Rodney Mitchell, Rose	
		McKenzie, Tanya Simpson, Sarah Voumard (NRM),	
		Bec Johnson.	
3		Minutes of previous member meetings were	
	PREVIOUS WILL HINGS	presented for adoption:	
	PREVIOUS MEETINGS		

	<b>3.1. Minutes from 2017 AGM</b> <b>Motion:</b> That the minutes of the AGM for the year 1
	July 2016 to 30 June 2017, held on 18th October
	2017, be accepted as a true and accurate record of that meeting.
	Moved: M French 2 <sup>nd</sup> : K Wilby
	All in favour Carried
	<b>3.2. Minutes General Meeting, March 2018,</b> <b>Motion:</b> That the minutes of the open General Meeting held on 17th March 2018, be accepted as a true and accurate record of that meeting.
	<b>Moved:</b> M McDevitt 2 <sup>nd</sup> : K Wilby All in favour Carried
	<b>3.3. Minutes General Meeting, August 2018</b> <b>Motion:</b> That the minutes of the open General Meeting held on 19th August 2018, be accepted as a true and accurate record of that meeting.
	<b>Moved:</b> C Christensen 2 <sup>nd</sup> : D Adams
	All in favour Carried
3.1. BUSINESS ARIS	SING       3.1.1. J Wilby raised discussion around the revised         Constitution set for adoption at this meeting as this         had been a primary topic at the past member         meetings and the 2017 AGM.         Rationale for the need to update and modernise was         discussed at the 2017 AGM with members giving the         committee the go-ahead to proceed with revising         the constitution.         Proposed primary changes were progressively         discussed and supported by members at the two         consequent general meetings and also at open         community forums.         With members permission, G Rowley provided an         on-screen overview of the revised constitution and         an explanation of the changes and inclusions,         followed by question time.         J Wilby suggested that as the proposal to adopt the         revised Constitution is listed on the agenda as item         8.3 under General Business, that this item could be         bought forward for the revised Constitution to be         put for adoption by members present, Item 8.3.,         special resolution for adoption of the revised         constitution, was bought forward and the motion         put.         Motion: That the revised version of the APOMA         Constitution as presented, and dated October 2018,

4	LODGEMENT OF PROXIES	A total of 1 Proxy was lodged from: K McDonald (proxy S Bilka) and declared invalid as S Bilka was not present at the meeting.	
5	PRESENTATION OF REPORTS	G Rowley advised that the reports will be published in a 2017-18 Annual Report which will be distributed via the Newsletter and placed on the website.	
5.1.	CHAIRMANS REPORT	<b>Tabled:</b> J Wilby presented an overview of his report and thanked various members of the community for their valuable contributions across the year.	
5.2	TREASURERS REPORT	<b>Tabled:</b> Presented by Treasurer, G Rowley and sub- Treasurer, Ian Thompson who gave an overview of the actions taken by the Committee over the previous financial year to establish the current stable financial status of the Association, with all grant obligations met, asset values and insurances revised, and a functional budget created over a challenging year.	
		<ul> <li>G Rowley provided an explanation of the expanded list of accounts, noting that despite concern expressed by the committee to members in general meetings that outstanding past grants being cleared may require funds to be accessed from the Interest Raiser Account, that that account had maintained its balance for the year due to assistance from the OCA utilising surplus funds from other CARM budget items and also from increased APOMA income streams.</li> <li>New accounts included an: <ul> <li><i>Allocated Funds account</i> into which funds allocated to specific projects and activities and replacements are kept until required.</li> <li>Recently: <i>Town Asset Maintenance account</i> into which funds allocated from the CARM budget for this purpose are banked quarterly and will be withdrawn as required providing the community a clear picture of where town maintenance funds are being spent.</li> </ul> </li> <li>A further new arrangement for more effective use of CARM funding is APOMA taking on the OCA Goods and Services contract, which now allows for a team</li> </ul>	
		of 4 people working extended hours over 5 days/week (many of which are volunteer hours) from the town office on projects, maintenance, general management, events and marketing.	
		Careful budgeting together with grant funding will assist development to increase visitor numbers, build on community services and employment opportunities, as well as to sustain existing and to encourage new business, which should in turn encourage population growth towards a sustainable future for the town.	

5.3	PRESENTATION OF FINANCIAL STATEMENTS	Recognition was given to a number of people who had worked on and with the Committee on a raft of tasks over the year, in particular Richard Hawkins and the CDP crew, and also recognised all those who had worked in the interest of the community via support for projects, events and activities, many of which would not have happened otherwise. The 2017/18 financial statements provided by Up-to- Date Consultancy, were presented by G Rowley on screen showing a sound financial position and a small operational deficit. GR responded to questions from the floor assisted by sub-Treasurer, I Thompson with all questions resolved.	
5.4	DEVELOPMENT REPORT	<ul> <li>G Rowley provided an overview of developments that had been achieved and/or gained grant funding over the past financial year:</li> <li>The outstanding grant and installation for solar pedestrian lights has been finalised.</li> <li>A grant was secured for and work is proceeding on, the community kitchen/workshop set as a priority by the community.</li> <li>A second grant will provide for workshop fit-out and \$1000 was carried over from 17-18 events towards kitchen fit-out which will cost around \$6000 in total. To date a further \$1500 has been raised from 18-19 events.</li> <li>Two grants provided a total of \$15,000 to fund the community gardens project as part of the greening Andamooka and sustainable community 'bush foods' projects.</li> <li>Grants have provided equipment critical to successful events including the mobile movie kit and portable shade shelters.</li> <li>Caravan &amp; Camp Ground developments have resulted in substantially increased visitation with longer stays greatly attributed to access to power resulting in an approximate 30% increase in donations received.</li> <li>GR gave recognition to the dedication and value of the CDP Crew. She highlighted the value to the community which significantly offsets costs for tasks covered under the CCS contribution,</li> <li>The extent of the work at no cost to the community which significantly offsets costs for tasks covered under the CCS contribution,</li> <li>The in-kind value in terms of gaining grants and the value of the grants on a one to one or two to one, dollar value.</li> <li>A brief overview was provided of identified priority projects for 2018-19 which will be presented for discussion and prioritisation at the next Open Community Forum.</li> </ul>	

5.5	FACILITIES &	R Hawkins provided an overview of the multitude of	
	MAINTENANCE REPORT	tasks undertaken for town maintenance and projects across 2017-18. List was displayed on screen.	
		RH bought attention to the CDP crew's hard work	
		and dedication, also to that of volunteers and the	
		contractors who have assisted with projects, effectively reducing costs to the community.	
6	APOPTION OF ANNUAL REPORTS	<b>Motion:</b> That the reports as presented be accepted.	
	ANNOAL REPORTS	Moved: M French2 <sup>nd</sup> : G FranklinAll in favourCarried	
6.1	BUSINESS ARISING	6.1.1. B McFarlane raised his concern with the records for the contributions via the community	
		contribution scheme and the extent of CARM	
		funding.	
		JW - responded that this was on record as a concern of this committee which was under discussion with	
		due process with the OCA.	
		The community will be kept informed via open	
		community forums, open meetings and the newsletter.	
		6.1.2. K Wilby raised her concern with the use of social media by some members of the community	
		which she believed had detrimental effects on the	
		association, the committee and also volunteers.	
		She suggested that a code of conduct for members should be introduced to make members more	
		accountable for their actions.	
		This was met with some resistance from the floor as	
		it was stated that the constitution already covers adverse actions by members.	
		GR responded that this was correct, but that	
		prevention may be better than the difficult task of	
		taking action against members which can be fraught	
		with legal issues. Also that a code of conduct was a common practice	
		of associations and was mentioned in the APOMA	
		management plan for both members and committee members.	
		GR put the notion to members that drafts can be	
		made for each which can be put to members and the	
		community at open forums for discussion and set down for adoption by members at the March	
		general meeting.	
		Members present supported this action.	
7	ELECTION OF	JW announced that the motion proposed under	
	COMMITTEE	nominations (item 6.1) for continuation of a 10	
	MEMBERS	member committee was no longer required as the adoption of the revised constitution provided for a	
		10 member committee.	
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		He thanked the committee for their dedication and support and thanked Charlie Sim, retiring, for his work over the past year. The Chair was passed to M French to conduct the elections. M French, on behalf of the members, gave recognition to the committee for their dedication over the past year. <b>7.1. Members not due for retirement:</b> Charles Sim, Claudia Mitchell, Donna Waters, Brenton Musolino, Anthony Johnson, John Wilby. <b>7.2. Retiring members:</b> Charles Sim, Ian Thompson, John Smirnios, Gill Rowley <b>7.3. Retiring members re-standing:</b> Ian Thompson, John Smirnios, Gill Rowley <b>7.4. Nominations received:</b> Julie Franklin: – nominated: D Waters 2 <sup>nd</sup> : R McKenzie Dee Adams nominated: H Holland 2 <sup>nd</sup> : Ian Thompson M French - As there is one member retiring leaving 8 existing members standing as elected or for re- election, and two eligible nominations received for election for a total of 10 the committee of 10 can be instated unopposed.	
		Motion: That the 3 members standing for re- election and 2 members nominated for election are elected onto the committee.Moved: A Heath2 <sup>nd</sup> : M McDevitt	
		All in favour Carried	
7.2.	APPOINTMENT OF PUBLIC OFFICER	A Heath agreed to continue in the role of Public Officer. There being no objections from the floor, it was declared that he would hold the position for the next term.	
8	GENERAL BUSINESS	J Wilby resumed the Chair in care-taker mode pending election of officers at the next ordinary committee meeting set down for 16 October 2018. <b>8.1. Budget Report 2017-18 &amp; proposed budget for</b> <b>2018-19</b> – presented G Rowley <b>8.1</b> .1. 2017-18 budget results shown on screen. The budget achieved the aim of putting the association and associated financials in a stable position from which to move forward.	

9	QUESTIONS INVITED FROM THE FLOOR	Question from floor: M McDevitt asked when the community bus will be replaced.JW responded - planned for 2022 as still in good order with low mileage. Consultation will be undertaken with community on requirements for a 	
		GR announced an anticipated cautious deficit of around \$2000 and called for the adoption of the 2018-19 budget by the members.	
		<ul> <li>complete the lights project.</li> <li>8.1.2. An overview of the 2018-19 budget was presented and explained. Major changes were: <ul> <li>Increase in CARM funding for town management to cover costs around staffing and servicing.</li> <li>APOMA management of community asset maintenance and budget which will result in savings that can be applied to asset maintenance and replacement.</li> <li>Taking on the OCA Goods &amp; Services Contract providing for longer office hours and more efficient use of funds across a broader spectrum.</li> <li>Anticipation of increased funds from existing and emerging income streams including regular events and activities.</li> <li>New and proposed major projects to be funded inclusive of grants.</li> </ul> </li> </ul>	
		Funds have been allocated towards future development and sustainability inclusive of replacement funds for equipment and assets such as the community bus. Projections suggested a deficit of around \$2500 at end June 18 which was the general outcome. However, there were several challenges around outstanding and unexpected projects introduced and managed over the year which has resulted in a carry-over of \$9000 which is accounted for within the operations account, but which may need to be amortised over a two year period if the year is not as financially successful as last. The budget was reviewed at half year and reported on at the March general meeting when members were made aware of the additional pending costs to	

	9.2. B McFarlane questioned why APOMA had not kept miners more informed on the ILUA. J Wilby responded that any news provided to the Committee was passed on to members and with an agreement pending, a meeting had been called with members to provide them with details around that. In line with recent requests from local miners the intention is for quarterly miners' meetings to be held.	
	<ul> <li>9.3. E Christensen raised the question around mining at the old airport in proposed new boundaries and how that will be managed.</li> <li>J Wilby suggested that she should speak directly to the Manager, Opal Fields or raise the question at the next miners meeting where he will be present, proposed for prior to end of November.</li> </ul>	
	<ul> <li>9.4. Member B McFarlane raised issues he has with the CARM Agreement:</li> <li>Publicly accusing Secretary G Rowley of concealing from the members an unidentified document he claimed to have 'served' on her (no date specified) relating to the CARM Agreement. GR responded that she did not know what he was referring to. B McF responded that she had done to conceal the document and deliberately mislead the members. There was no supporting documentation lodged at the meeting by B McFarlane.</li> <li>His concern that the Committee is misleading the members and that the Association is acting illegally by taking on the CARM Agreement and</li> <li>that the agreement as enforced by the OCA was not legal. Chairman J Wilby responded that this was a community forum and also with the OCA. That the members AGM is not the appropriate forum for this discussion and he referred the issue to the next Open Community Forum.</li> </ul>	
10 CLOSURE OF MEETING	There were no questions raised from the floor and no objection from members to this directive. There being no further business the meeting was	
	declared closed.	
Meeting closed at 3.21pm		

Chairman Date: